ANNUAL FAMILY NOTICE

2026-2027

ANNUAL PARENT NOTICE
2025-2026

Dear Parent/Guardian:

State law requires school districts and the county office of education ("county office") to provide annual notice to parents/guardians of certain rights and responsibilities. Parents/guardians are required to acknowledge receipt of this notice by signing and returning the receipt and acknowledgment (Part I of Form A) to your school district or county office program.

CURRICULUM AND INSTRUCTION

Instructional Materials:
All primary and supplemental instructional materials and assessments, including textbooks, teacher manuals, films, audio and video recordings, and software, will be compiled and stored by the classroom instructor and made available promptly for inspection by a parent/guardian in a reasonable time frame or in accordance with school district or county office policies or procedures.
Education Code §§ 49091.10(a); 51101(a)(8).

Observation:
Upon written request, a parent/guardian has the right to observe instruction and other school activities that involve their child or for the purpose of selecting a school in accordance with board policies on interdistrict and intradistrict transfers. Any observation will be done in accordance with policies established to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel. Education Code §§ 49091.10(b); 51101(a)(1).

Beliefs:
A pupil may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. This does not relieve pupils of any obligation to complete regular classroom assignments. Education Code § 49091.12(a).

Curriculum:
The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. The prospectus is available for review upon request and for copying at a reasonable charge. Education Code §§ 49091.14; 49063(k).

Animal Dissection:
A pupil who has a moral objection to dissecting or otherwise harming or destroying animals as part of an instructional program has a right to request an alternative educational project. Education Code §§ 32255-32255.6, 48980(a).

Sexual Health and HIV Prevention Education:
The Healthy Youth Act ("Act") authorizes a school district or county office to provide comprehensive sexual health education and HIV prevention education to all pupils in grades 7 to 12. Education Code §§ 51933 et seq., 48980(a).

- Written and audio-visual educational materials used in comprehensive sexual health education and HIV prevention education will be made available for your inspection. Education Code § 51938.
- You will be notified whether the comprehensive sexual health education or HIV prevention education will be taught by school district/county office personnel or by outside consultants. Education Code § 51938.
- You may request a copy of the Act from the school district or county office. Education Code § 51938.
- You may request in writing that your child be excused from comprehensive sexual health education and HIV prevention education. (Fill out Part II of Form A to make a request.) Education Code § 51938.

Tests, Questionnaires, Surveys, Examinations on Personal Beliefs or Practices:

No pupil will be given any test, questionnaire, survey, or examination containing questions about a pupil's, or their parents'/guardians' beliefs or practices relating to sex, family life, morality, or religion, unless their parent/guardian provides prior written permission. Parents/guardians of all pupils in grades 7 to 12 will be given the opportunity to review any test, questionnaire, or survey about a pupil's attitude concerning or practices relating to sex before it is administered, and will be given the opportunity to request in writing that their pupil not participate. Education Code §§ 51513, 51938, 51939.

Minimum Days and Staff Development:

Attached to this notice is the calendar for the school year, which includes the current schedule of any minimum days or pupil-free staff development days. Parents/guardians will be notified during the school year of any additional minimum days and pupil-free staff development days not later than one month before the scheduled minimum or pupil-free day. Education Code § 48980(c).

PUPIL BEHAVIOR AND DISCIPLINE

Sexual Harassment:

The school district and county office prohibit sexual harassment of or by any pupil or by anyone employed by or otherwise working or volunteering for the school district or county office. Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature. Any person who feels that they are being discriminated against or harassed should immediately contact their principal or designee so that they can address the situation. A written complaint may be filed in accordance with the district or county office's Uniform Complaint Procedures. Written complaint procedures are available at all school sites. A copy of the school district or county office's written policy on sexual harassment, as it pertains to pupils, is attached to this notice. Education Code §§ 48980(f), 212.5, 231.5; 5 C.C.R. § 4917.

Evaluations:

A pupil may not be tested for behavioral, mental, or emotional evaluation without the informed written consent of their parent/guardian. Education Code § 49091.12(c).

Unexcused Absence:

Parents/guardians will be notified in a timely manner if their child is absent from school without permission. Education Code § 51101(a)(4). For excused absences, please see Regulation 5113 in the policy section of this document.

Truancy:

Upon a pupil's initial classification as a truant, the school district shall notify the pupil's parent or guardian using the most cost-effective method possible, which may include email or a telephone call:

a. That the pupil is truant.
b. That the parent or guardian is obligated to compel the attendance of the pupil at school.
c. That alternative educational programs are available in the school district.
d. That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy.
e. That mental health and supportive services may be available to the pupil and the family.
f. That school personnel are available to meet with the pupil and family to develop strategies to support the pupil's attendance at school.
g. That research shows that missing 10 percent of school for any reason can translate into pupils having difficulty learning to read by third grade, achieving in middle school, and graduating from high school.
h. This section shall become operative on July 1, 2025.

Education Code § 48260.5.

Chronic Truancy:

The parent/guardian of any pupil in grades 1 through 8 who is found to be a "chronic truant" may be found guilty of a misdemeanor. Education Code § 48263.6; Penal Code § 270.1.

Pupil Discipline Rules:

A copy of the school's pupil discipline rules may be obtained by contacting the principal or designee. The parent/guardian of a pupil who has been suspended by a teacher may be required to attend a portion of a school day in the class of their child or ward. Education Code §§ 35291, 48980(a), 48900.1.

PUPIL HEALTH, SAFETY AND MEDICAL TREATMENT

Fingerprint Policy:

Information concerning the school district or the county office's pupil fingerprint policy, if any, is provided at the time of enrollment. Education Code §§ 32390, 48980(e).

Confidential Medical Services:

School authorities may excuse any pupil enrolled in grades 7 through 12, inclusive, from school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. Education Code § 46010.1.

Pupil Immunization:

No student shall be admitted to school until the student is immunized as required by law. The district may permit a licensed physician and surgeon, or other health care practitioner who is acting under the direction of a supervising physician or surgeon, to administer an immunizing agent to a student whose parent or guardian has consented in writing to the administration of such immunization agent. When there is good cause to believe that a student has been exposed to a communicable disease and their documentary proof of immunization status does not show proof of immunization against that disease, the student may be temporally excluded from school until the local health officer is satisfied the student is no longer at risk of developing or transmitting the disease.

If a parent or guardian files with the governing authority a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization, that child shall be exempt from the immunization requirements. Any child with a medical exemption authorized prior to January 1, 2020, shall be allowed continued enrollment until they enroll in the next grade span. "Grade span" means (1) from birth through preschool; (2) transitional kindergarten through 6th grade; and (3) grades 7 through 12. After July 1, 2021, a student may not be unconditionally admitted or readmitted, or admitted/advance to the seventh grade, unless they have been immunized or files a medical exemption that is compliant with a required statewide form.

Effective January 1, 2016, the California Legislature eliminated the exemption from specified immunization requirements based upon personal beliefs. A student who, prior to January 1, 2016, submitted a letter or affidavit on file with their school stating beliefs opposed to immunization shall be allowed enrollment until the student enrolls in the next grade span. "Grade span" means (1) from birth through preschool; (2) transitional kindergarten through 6th grade; and (3) grades 7 through 12.

Health and Safety Code §§ 120335, 120370; Education Code §§ 48216, 48980(a), 49403.

Physical Examinations:

A child may be excluded from physical examination whenever a parent/guardian files a written statement with the school that they will not consent to a physical examination of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious or infectious disease, the child will be excluded from school attendance. (School children are examined for vision, hearing, and curvature of the spine at selected grade levels.) Education Code §§ 48980(a), 49450 – 49455.

Psychological Testing:

A parent/guardian has the right to receive information about psychological testing the school does involving their child and to deny permission to give the test. Education Code § 51101(a)(13).

Pupil Medication:

Any pupil who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instruction from the physician or surgeon or physician assistant, as specified by law, detailing the name of the medication, method, amount, and time schedules by which the mediation is to be taken, and a written statement from the pupil's parent, foster parent, or guardian indicating their desire to have the school assist in administering the physician and surgeon, or physician assistant's instructions. Any student who wishes to carry and self-administer prescription auto-injectable epinephrine and/or self-administered inhaled asthma medication must submit both a written statement of instruction from their physician or surgeon or physician assistant, as specified by law, that includes a confirmation that the student is able to self-administer such medication, and a written statement from the pupil's parent, foster parent, or guardian consenting to the self-administration, as well as applicable releases. Any pupil who uses auto-injectable epinephrine or inhaled asthma medication in a manner other than as prescribed is subject to discipline. Education Code §§ 48980(a), 49423, 49423.1.

Continuing Medication:

A parent/guardian of a pupil on a continuing medication regimen for a non-episodic condition shall inform the school of the medication being taken, the current dosage, and the name of the supervising physician. With a parent/guardian consent, the school nurse or other designated employee may communicate with the physician with regard to the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or over dosage. Education Code § 49480.

Pupil Insurance:

The school district or county office may provide or make available medical or hospital services, or both, for injuries to pupils arising from school programs or activities. No pupil will be compelled to accept such services. You may obtain further information regarding availability of pupil accident insurance by contacting your school's principal. Education Code §§ 48980(a), 49472.

Emergency Medical Care:

Parents/guardians must provide current updated emergency contact information to your child's school of attendance, including your home address and telephone number, business address and telephone, and the name, address and telephone number of a relative or friend who is authorized to care for your child in any emergency situation if you cannot be reached,. If your child is ill or injured during regular school hours and requires reasonable medical treatment, and if you cannot be reached, the school district, county office, or the principal cannot be held liable for reasonable treatment of your ill or injured child without your prior consent, unless you have previously filed a written objection to any medical treatment other than first aid. Education Code §§ 49407; 49408.

Pupil Safety:

A parent/guardian has the right to have a safe and supportive learning environment for their child. Education Code § 51101(a)(7).

Unsafe School Choice Option:

Students who attend a persistently dangerous school and students who are victims of a violent criminal offense, while in or on the grounds of a public school, must be allowed to attend a safe public school. 5 C.C.R. §§ 11992, 11993; 20 U.S.C. § 7912.

Tobacco-Free Campus:

Use of tobacco products at any time by students, staff, parents, or visitors is strictly prohibited in county office or district-owned or leased buildings, on county office, school, or district property, and in county office, school, or district vehicles. This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off county office or district property. Prohibited products include any product containing tobacco or nicotine, including, but not limited to, smokeless tobacco, snuff, chew, clove cigarettes, and electronic cigarettes that can deliver nicotine and non-nicotine vaporized solutions. Health and Safety Code § 104420.

Sun Protective Clothing/Sunscreen:

Any pupil may use articles of sun protective clothing, including hats, for outdoor use during the school day, subject to school district or county office dress code policies. Any pupil may use sunscreen during the school day without a physician's note or prescription but school personnel are not required to assist pupils in applying sunscreen. Education Code § 35183.5.

Oral Health Assessment:

Any pupil, while enrolled in kindergarten in a public school or while enrolled in first grade if the pupil was not previously enrolled in kindergarten, unless excused, must present proof no later than May 31 of the school year of having

received an oral assessment by a licensed dentist or other licensed or registered dental health professional. While "kindergarten" includes both transitional kindergarten and kindergarten, the required proof of a pupil's oral health assessment upon first enrollment must only be presented once during the two-year kindergarten program. The assessment must be performed no earlier than 12 months prior to initial enrollment of the pupil. Education Code § 49452.8.

Type 1 Diabetes Information:

Information regarding Type 1 Diabetes is available on the California Department of Education's website at: https://www.cde.ca.gov/ls/he/hn/type1diabetes.asp Education Code § 49452.6.

Synthetic Drug Use Dangers:

Parents/guardians should be aware of the possibility that dangerous synthetic drugs can be found in counterfeit pills and that there is a risk of social media platforms being used to market and sell synthetic drugs, such as fentanyl. Information about the dangers associated with using synthetic drugs that are not prescribed by a physician, such as fentanyl, is available on the District's website. Education Code § 48985.5

PUPIL PERFORMANCE AND EVALUATION

School Accountability Report Card:

A copy of the school district and county office's accountability report card may be obtained from your child's school upon request. Education Code § 35256.

Parent Meeting with Teacher and Principal:

Upon reasonable notice, a parent/guardian has the right to meet with their child's teacher(s) and principal. Education Code §51101(a)(2).

Parent Notification:

A parent/guardian has the right to be notified concerning their child's classroom and standardized test performances, when their child has been identified as at risk of retention, and to be informed about school rules, including disciplinary rules and procedures, attendance policies, retention and promotion policies, dress codes, school visiting procedures and the person to contact should problems arise with their child. Education Code §§ 48070.5, 51101(a)(5), (9), (12), (16).

Academic Expectations:

A parent/guardian has the right to be informed of the academic expectations of their child. Education Code § 51101(a)(11).

Participation in State Assessments and Option to Request Exemption:

Pupils in applicable grade levels will participate in the California Assessment of Student Performance and Progress (CAASPP) except as exempted by law. Each year, a parent may submit a written request to excuse their child from any or all parts of the CAASPP assessments for that school year. Education Code §§ 60640, 60615, 5 C.C.R. § 852.

PUPIL RECORDS

Pupil Records Access:

Parents/guardians have the right to access school records of their child, and to question, and receive a response from the school regarding items on their child's record that a parent/guardian feels is inaccurate, misleading, or is an invasion of their child's privacy. Education Code §§ 51101(a)(10), (15), 49063(f); 49069.7.

Notification of Privacy Rights of Pupils:

Federal and state laws grant certain privacy rights and pupil records access rights to students and to their parents/guardians. Full access to all personally identifiable written records, maintained by the school district or county office must be granted to: (1) Parents/guardians of a student age 17 or younger; and (2) Students age 18 or older, or students who are attending an institution of postsecondary instruction ("adult student"). In addition, parents/guardians of a student age 18 or older who is dependent for tax purposes, students age 16 or older or who have completed the 10th grade, and students age 14 or older who are both a "homeless child or youth" and an "unaccompanied youth" as defined in the McKinney-Vento Homeless Assistance Act ("eligible student"), must be permitted access to those particular pupil records relevant to the legitimate educational interest of the requester.

Parents/guardians, or an adult or eligible student, may review individual records by making a request to the principal. The principal will provide explanations and interpretations if requested.

In addition, a parent/guardian, adult, or eligible student may receive a copy of any information in the pupil's records at a reasonable cost per page. School district and county office policies and procedures relating to types of records, kinds of information retained, persons responsible for maintaining pupil records, directory information, access by other persons, review, and to the challenge to content of records are available through the principal of their child's school or their designee. Parents/guardians may contact their child's school to review the log listing those who have requested or received information from their child's pupil records. Access to a pupil's records will only be granted to those with a legitimate educational interest.

When a student moves to a new school district, records will be forwarded upon request of the new district. At the time of transfer, the parent/guardian or an eligible student may challenge, review, or receive a copy at a reasonable fee of the requested records. Parents/guardians may contact the school district or county office for any policy regarding the review and expungement of pupil records.

If you believe the school district or county office is not in compliance with federal regulations regarding privacy, you may file a complaint with the Family Policy Compliance Office of the U.S. Department of Education at 400 Maryland Avenue, SW, Washington, DC 20202-5920.

The school district also makes certain student directory information available in accordance with state and federal laws. This means that each student's name, birth date, address, telephone number, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards achieved, and the most recent previous public or private school attended by the student, may be released to certain specified agencies. Appropriate directory information may not be provided to any private, profit making entity other than employers, prospective employers, or to representatives of the news media. Names and addresses of seniors or terminating students may be given to public or private schools and colleges. Directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin, and the district will not release such information without parental consent or a court order.

Upon written request from the parent/guardian of a student age 17 or younger, the school district will withhold directory information about the student. (Fill out Part III of Form A to make a request.) If the student is 18 or older or enrolled in an institution of post-secondary instruction and makes a written request, the student's request to deny access to directory information will be honored. Requests should be submitted within 30 calendar days of receipt of this notification.

Directory information will not be released regarding a student identified as a "homeless child or youth" as defined in the McKinney-Vento Homeless Assistance Act, unless a parent or student accorded parental rights has provided prior written consent that the directory information may be released.

Education Code §§ 49060-49078, 51101; FERPA 20 U.S.C. § 1232g; 34 C.F.R. § 99.37.

Disclosure of Student Information Pursuant to Court Order or Subpoena:

Information concerning a student must be furnished in compliance with a court order or lawfully issued subpoena. Reasonable effort shall be made to notify the parent/guardian in advance of disclosing student information pursuant to a lawfully issued subpoena, and in the case of compliance with a court order, if lawfully possible within the requirements of the order. Education Code § 49077.

California College Guidance Initiative Data Sharing:

The California College Guidance Initiative (CCGI) works with California school districts to make applying for college and student financial aid a more streamlined experience for students. The CCGI currently receives enrollment data for all public school students in grades 6-12 from the California Department of Education. Grades 9-12 pupil transcript information may be shared with the CCGI in order to: (i) Provide pupils and their families with direct access to online tools and resources for college and career planning; and(ii) Enable pupils to transmit information shared with the CCGI to postsecondary educational institutions for purposes of admissions and academic placement, and the Student Aid Commission for purposes of determining eligibility for, and increasing uptake of, student financial aid. For more information about the CCGI, visit their website at: https://www.californiacolleges.edu/#/ Education Code §§ 60900, 60900.5.

ATTENDANCE, TEMPORARY INSTRUCTION AND ENROLLMENT

Excused Absences:

No pupil will have their grade reduced or suffer a loss of academic credit on account of an excused absence when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. An excused absence is defined in Education Code section 48205 as an absence:

1. Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
2. Due to quarantine under the direction of a county or city health officer.
3. For purposes of having medical, dental, optometrical, or chiropractic services rendered.
4. For purposes of attending the funeral services or grieving the death of either a of a member of the pupil's immediate family as defined in the Education Code, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five (5) days per incident.
5. For purposes of jury duty in the manner provided for by law.
6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.
7. For justifiable personal reasons, including, but not limited to, an attendance or appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat which shall not exceed one (1) schoolday per semester, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.
8. For purposes of serving as a member of a precinct board for an election pursuant to § 12302 of the Elections Code.
9. For purposes of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
10. For purpose of attending the pupil's naturalization ceremony to become a United States citizen.

11. For purposes of participating in a cultural ceremony or event. “Cultural” means relating to the practices, habits, beliefs, and traditions of a certain group of people.
12. For purposes of a middle school or high school pupil engaging in a civic or political event, including but not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls, provided that the pupil notifies the school ahead of the absence.
    (i) A pupil who is absent for this reason is required to be excused for only one school day-long absence per school year.
    (ii) A pupil who is absent for this reason may be permitted additional excused absences in the discretion of a school administrator.
13. For any of the purposes described in clauses (i) to (iii) below, if an immediate family member of the pupil, or a person that is determined by the pupil’s parent or guardian to be in such close association with the pupil as to be considered the pupil’s immediate family, has died, so long as the absence is not more than three (3) days per incident.
    (i) To access services from a victim services organization or agency as defined in Government Code section 12945.8(i).
    (ii) To access grief support services.
    (iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil’s parent or guardian to be in such close association with the pupil as to be considered the pupil’s immediate family, including, but not limited to, temporary or permanent relocation.
    Any absences beyond three (3) days for the reasons described above shall be subject to the discretion of the school administrator, or their designee, pursuant to Education Code section 48260.
14. Due to the pupil’s participation in military entrance processing.
15. Authorized at the discretion of a school administrator, as described in subdivision (c) of Education Code section 48260.

A pupil with an excused absence shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit for those assignments and tests. The teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence. Education Code §§ 48980(a), (i), 48205; Elections Code § 12302.

Absence for Religious Exercises/Instruction:

With parent/guardian written consent, a student may be excused from school in order to participate in religious exercises or instruction consistent with the limitations specified in Education Code section 46014, provided the district’s Board has adopted a resolution permitting such absence and has adopted regulations governing such absences and the reporting thereof. Education Code §§ 46014, 48980(a).

Attendance Options:

California law gives parents/guardians the right to receive notification of all existing statutory attendance options and local attendance options available in the school district, including options for meeting residency requirements for school attendan ce, programmatic options offered within local attendance areas, and any special programmatic options available on both an interdistrict and intradistrict basis.

Parents/guardians may contact their student's school or district of residence for more information about the available statutory and local attendance options, including information regarding application procedures for alternative attendance areas or programs and district application form(s) for requesting a change of attendance, and for information regarding the appeals process, if any, when a change of attendance is denied.

Education Code § 48980(g).

Individual Instruction:

Except for pupils receiving individual instruction provided pursuant to a school district or county office-sponsored program, a pupil with a temporary disability which makes attendance in the regular day classes or alternative education program in which the pupil is enrolled impossible or inadvisable shall receive either individual instruction at home provided by the school district in which the

pupil is deemed to reside, or individual instruction in a hospital or other residential health facility, excluding state hospitals, provided by the school or other residential health facility is located. Education Code §§48206.3; 48980(b)

Residence When Hospitalized:

Notwithstanding compulsory education requirements, a pupil with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, which is located outside of the school district in which the pupil's parent/guardian resides shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. It shall be the primary responsibility of the parent/guardian of a pupil with temporary disability to notify the school district in which the pupil is deemed to reside of the pupil's presence in a qualifying hospital. Education Code §§ 48207, 48208, 48980(a).

Residence Based on Parent/Guardian Employment:

A pupil complies with the residency requirements for school attendance in a school district if the
pupil's parent or guardian resides outside the boundaries of that school district but is employed and lives with the pupil at the place of their employment within the boundaries of the school district for a minimum of 3 days during the school week. Education Code § 48204(a)(7).

A pupil may also be deemed a pupil having complied with the residency requirements for school attendance in a school district if at least one parent/guardian is physically employed within the boundaries of that district for a minimum of 10 hours during the school week. Education Code § 48204(b).

Students of Active Military Parent/Guardian:

A child shall be deemed to meet residency requirements for school attendance in a school district, if the child is a student whose parent/guardian is transferred, or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order, and the student's parent/guardian has provided proof of residence in the school district within 10 days after the published arrival date provided on official documentation. Education Code § 48204.3

Pupil of California Resident Parents Departed State Against Their Will:

A pupil complies with the residency requirements for school attendance in a school district if their parent(s)/guardian(s) were residents of the state but departed against their will, and the pupil seeks admission to a school of a school district, if certain requirements are met. Education Code § 48204.4.

Attendance Where Caregiver Resides:

If your child lives in the home of a caregiving adult, as defined by law, your child may attend the school district in which that residence is located. Execution of an affidavit, under penalty of perjury, by the caregiving adult is required to determine that your child lives in the caregiver's home. Education Code § 48204(a); Family Code §§ 6550, 6552.

Intradistrict Enrollment:

Residents of a school district may apply to enroll their child in other schools within the district to attend on a space available basis. Intradistrict enrollment is not applicable to districts with only one school or with schools that do not serve any of the same grade levels. Education Code § 35160.5(b).

Interdistrict Attendance:

A pupil may attend a school in a district other than the pupil's district of residence pursuant to an interdistrict agreement. Each school district has adopted policies regarding interdistrict attendance. You may contact your student's school for an application and further information. Education Code §§ 46600 et seq.

Specific School Request:

Parents/guardians have the right to request a specific school and to receive a response. Such a request does not obligate the school to grant the request. Education Code § 51101(a)(6).

Notice of Alternative Schools:

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines an alternative school as a school or separate class group within a school which is operated in a manner designed to:

a. Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
b. Recognize that the best learning takes place when the student learns because of their desire to learn.
c. Maintain a learning situation maximizing student self-motivation and encouraging the student in their own time to follow their own interests. These interests may result wholly or in part from a presentation by their teachers of choices of learning projects.
d. Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
e. Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent/guardian, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. Contact the school for more information. Education Code §§ 58500; 58501.

MISCELLANEOUS

Parent Involvement:

A parent/guardian has the right to participate as a member of a school site council, a parental advisory committee, or a site-based management leadership team in accordance with the rules governing parent membership of those organizations. A copy of the school district's policy regarding Parent Involvement is attached to this notice. Education Code § 51101(a)(14).

Volunteering Time and Resources:

Parents/guardians may volunteer their time and resources for the improvement of school facilities and programs under the supervision of district employees, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision of the teacher. Although volunteer parents may assist with instruction, primary instructional responsibility shall remain with the teacher. Education Code § 51101(a)(3).

Nondiscrimination:

The school district and county office have a policy of nondiscrimination on the basis of a person's race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics, in any of its policies, practices or procedures programs or activities. The policy applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the school district and county office, and all acts of the governing board or body of the local educational agency, the superintendent of the school district, and the county superintendent of schools in enacting policies and procedures that govern the local educational agency. The school district's and county office's nondiscrimination policy comply with the requirements of Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 the Rehabilitation Act of 1973 ("Section 504"), the Individuals With Disabilities Education Improvement Act of 2004 and other related state and federal laws. Pupils, parents, or any other individual having questions or concerns regarding these nondiscrimination and harassment policies or who may wish to file a complaint should contact the school district or the county office. Education Code §§ 220, 234.1; 5 C.C.R. §§ 4900 et seq.

Pupils with Exceptional Needs/Section 504:

Placer County school districts are included in the Placer County Special Education Local Plan Area ("SELPA"). Pupils with exceptional needs, as defined by Education Code § 56026, have a right to a free and appropriate public education. If you suspect that your child

has exceptional needs due to a disability, you may request an assessment for eligibility for special education services by contacting your school principal or the Placer County Office of Education at (530) 889-8020. Education Code § 56300 et seq.

Some pupils with special needs who do not qualify for special education may qualify for assistance under Section 504 of the Rehabilitation Act if they have a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. The school district and county office have policies and procedures to identify and evaluate any student who may need assistance in their educational program or to provide access into district programs. Pupils or parents, or others who have questions or concerns regarding the Section 504 policy may contact their school, school district, or the county office.

Minimum Age for Admission to Kindergarten:

Districts shall admit a pupil into kindergarten at the beginning of the school year, or at a later time in the same school year, if the pupil will be 5 years of age on or before September 1 of the school year. Education Code § 48000(a).

Nutrition Program, Free or Reduced-Price Meals:

Free or reduced price meals are available for needy pupils. Contact your student's school for eligibility information. Education Code §§ 48980(b); 49510 et seq.

Pregnant and Parenting Pupils:

Pregnant and parenting pupils, as defined in Education Code section 46015, have rights and options available to them, including, but not limited to, the provision of parental leave and reasonable lactation accommodations on campus. Education Code §§ 222, 222.5, 46015, 48980(a).

Educational Rights of High Mobility Students:

Foster youth, students experiencing homelessness, former juvenile court school students, children of a military family, migratory students, or newcomer students shall be afforded rights, including those specified in Education Code sections 49069.5, 48853, 51225.1, and 51225.2. A complaint of noncompliance with the requirements of these sections may be filed under the district or county office's Uniform Complaint Procedures.

Personal Property:

School districts and the county office are not responsible for personal property. Pupils are discouraged from bringing non-instructional items to school. Education Code § 35213.

Parent Responsibility:

Parents/guardians are liable for all damages caused by the willful misconduct of their minor children, which results in the death or injury to other students, school personnel, school volunteer, or school property. Education Code § 48904; Civil Code § 1714.1.

Asbestos Management Plan:

The school district has a current asbestos management plan for each school site available for inspection at the district offices during normal business hours. 40 C.F.R. § 763.93; Education Code § 49410 et seq.

Use of Pesticide Products:

Please find attached to this notice a list of pesticide products expected to be applied at school sites this year. Recipients of this notice may register with their school site if they wish to receive notification of individual pesticide applications at the school site. Education Code §§ 17612, 48980.3.

Uniform Complaint Procedures:

The school district and county office have adopted Uniform Complaint Procedures (UCP) for the filing, investigation, and resolution of complaints subject to the UCP process, including those alleging unlawful discrimination, harassment, intimidation, and bullying, based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group

identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on their association with a person or group with one or more of these actual or perceived characteristics; failure to comply with specified state and/or federal laws governing educational programs, including, adult education programs, consolidated categorical aide programs, migrant education, vocational education, physical education instructional minutes (grades 1-6), child care and development programs, child nutrition programs, special education programs, course periods without educational content (grades 9-12); and matters pertaining to the rights of foster youth, homeless youth, former juvenile court school pupils, children of military families, migratory children, and newcomer pupils; compensatory education; and accommodations for lactating students, and pregnant and parenting students; school safety plans; failure to comply with Local Control and Accountability Plan requirements; and for unlawfully charging pupil fees. A copy of the district or county office's Uniform Complaint Procedures is enclosed with this Notice. 5 C.C.R. § 4600 et seq.; Education Code § 49013, 48853.5

Williams Uniform Complaint Procedure:

The school district and county office have adopted policies and procedures regarding complaints for deficiencies related to textbooks and instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students or staff, and teacher vacancy and misassignment. For more information regarding Williams Uniform Complaint Procedures and/or to obtain a complaint form or assistance with the process, please contact the school district or the county office. 5 C.C.R. § 4680 et seq.; Education Code § 35186.

Local Control Accountability Plan Compliance:

School districts and county offices of education are required to adopt and annually update their Local Control and Accountability Plan (LCAP). The public has the opportunity to submit written comments regarding specific actions and expenditures in the proposed LCAP or annual update. Education Code § 52062.

Pupil Protections Relating to Immigration and Citizenship Status:

All students have a right to a free public education, regardless of immigration status or religious beliefs. The California Attorney General's website provides resources for immigrant students and family members online at: https://oag.ca.gov/immigrant Education Code § 234.7.

Know Your Educational Rights: Your Child has the Right to a Free Public Education

All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the students' parents or guardians.

In California:

a. All children have the right to a free public education.
b. All children ages 6 to 18 years must be enrolled in school.
c. All students and staff have the right to attend safe, secure, and peaceful schools.
d. All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
e. All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment:

When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency.

You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information:

Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.

Some schools collect and provide publicly basic student "directory information." If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy, and let you know of your option to refuse release of your child's information in the directory.

Family Safety Plans if You Are Detained or Deported:

You have the option to provide your child's school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported.

You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may give a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint:

Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

Professional Qualifications of Teachers:

At the beginning of each school year, parents/guardians may request information regarding the professional qualifications of their child's classroom teachers, including, at a minimum:

- Whether the teacher has met state qualification and licensing criteria for the grade level(s) and subject area(s) in which the teacher provides instruction.
- Whether the teacher is teaching under an emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether the teacher is teaching in the field of discipline of the certification of the teacher.
- Whether their child is provided services by paraprofessionals, and if so, their qualifications.

20 U.S.C. § 6312; 34 C.F.R. § 200.61.

Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA):

PPRA affords parents/guardians of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

• Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income, other than as required by law, to determine program eligibility.

• Receive notice and an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)

- Inspect, upon request and before administration or use:

1. Protected information surveys of students and surveys created by a third party;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. Board policies regarding these rights may be obtained from the school district or county office.

Parents/guardians who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W. Washington, D.C. 20202-5920

20 U.S.C. § 1232h.

Firearms Safety Memorandum

To: Parents and Guardians of Students in the **Roseville City School District**

From: Derk Garcia, Superintendent

Subject: California Law Regarding Safe Storage of Firearms

The purpose of this memorandum is to inform and to remind parents and legal guardians of all students in the **Roseville City School District** of their responsibilities for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from his or her home. **These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.**

To help everyone understand their legal responsibilities, this memorandum spells out California law regarding the storage of firearms. Please take some time to review this memorandum and evaluate your own personal practices to assure that you and your family are in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; **or** (3) unlawfully brandishes the firearm to others.[1]
    - **Note:** The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.

- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor **never** actually accesses the firearm.[2]

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[1] See California Penal Code sections 25100 through 25125 and 25200 through 25220.
[2] *See* California Penal Code section 25100(c).

- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years.[3]

- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.[4]

Note: Your county or city may have additional restrictions regarding the safe storage of firearms.

Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

Sincerely,

Derk Garcia, Superintendent

Date published: July 17, 2023
California Department of Education

[3] *See* California Civil Code Section 29805.
[4] *See* California Civil Code Section 1714.3.

Policy 1312.3: Uniform Complaint Procedures

Status: ADOPTED

Original Adopted Date: 05/03/2018 **| Last Revised Date:** 10/23/2025 **| Last Reviewed Date:** 10/23/2025

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670.

Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following:

1. Accommodations for pregnant and parenting students (Education Code 46015)

2. After School Education and Safety programs (Education Code 8482-8484.65)

3. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)

4. Child care and development programs (Education Code 8200-8488)

5. Compensatory education (Education Code 54400)

6. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)

7. Course periods without educational content (Education Code 51228.1-51228.3)

8. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on one, or a combination of two or more, protected characteristics, which include, but may not be limited to, a person's actual or perceived race or ethnicity; ancestry; color; ethnic group identification; nationality; national origin; immigration status; sex; sexual orientation; sex stereotypes; gender; gender identity; gender expression; religion; disability; medical condition; genetic information; pregnancy, false pregnancy, childbirth, termination of pregnancy, or related conditions or recovery; and parental, marital, and family status; any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55; or based on the person's association with a person or group with one or more of these actual or perceived characteristics Education Code 200, 210.1, 210.2, 212, 212.1, 220, 221.51, 230, 260; Government Code 11135, 12926; 5 CCR 4610; 20 USC 1681-1688, 42 USC 2000d-2000d-7)

However, the UCP shall not be used to investigate and resolve employment discrimination complaints. (5 CCR 4611)

9. Educational and graduation requirements for students in foster care students experiencing homelessness, students from military families, students formerly in a juvenile court school, students who are migratory, and newcomer students (Education Code 48645.7, 48850, 48853, 48853.5, 48911, 48915.5, 49069.5, 51225.1, 51225.2)

10. Every Student Succeeds Act (Education Code 12030, 52059.5, 64000; 20 USC 6301 et seq.)

11. Instructional Materials and Curriculum: Diversity (Education Code 243)

A complaint alleging such unlawful discrimination may, in addition to or in lieu of being filed with the district, be directly filed with the Superintendent of Public Instruction (SPI). (Education Code 243, 244)

12. Local control and accountability plan (Education Code 52075)

13. Migrant education (Education Code 54440-54445)

14. Physical education instructional minutes (Education Code 51210, 51222, 51223)

15. Student fees (Education Code 49010-49013)

16. Reasonable accommodations to a lactating student (Education Code 222)

17. Regional occupational centers and programs (Education Code 52300-52334.7)

18. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)

19. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)

20. State preschool programs (Education Code 8200-8488, 33315)

21. State preschool health and safety issues in license-exempt programs (Education Code 8212)

22. School or athletic team names, mascots, or nicknames pursuant to Education Code 221.3

23. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

24. Any other state or federal educational program the SPI or designee deems appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination, the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency. (5 CCR 4611)

2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services. (5 CCR 4611)

3. Any complaint alleging that a student, while in an education program or activity, was subjected to sexual harassment as defined in 34 CFR 106.30

Such a complaint shall be addressed through the federal Title IX complaint procedures as specified in Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures.

4. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in Administrative Regulation 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Civil Rights Department.

5. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education (FAPE), failure or refusal to implement a due process hearing order to which the district is subject, or a physical safety concern that interferes with the district's provision of FAPE shall be submitted to the California Department of Education (CDE) in accordance with Administrative Regulation 6159.1 - Procedural Safeguards and Complaints for Special Education. (5 CCR 3200-3205)

6. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with Board Policy 3555 - Nutrition Program Compliance. (5 CCR 15580-15584)

7. Any complaint alleging discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with Board Policy 3555 - Nutrition Program Compliance. (5 CCR 15582)

8. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments, shall be investigated and resolved in accordance with Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186)

Regulation 5113: Absences And Excuses

Status: ADOPTED

Original Adopted Date: 06/15/2017 | **Last Revised Date:** 04/23/2026 | **Last Reviewed Date:** 04/23/2026

Excused Absences

Subject to any applicable limitation, condition, or other requirement specified in law, a student's absence shall be excused for any of the following purposes:

1. Personal illness, including absence for the benefit of the student's mental or behavioral health. (Education Code 48205)

2. Quarantine under the direction of a county or city health officer. (Education Code 48205)

3. Medical, dental, optometrical, or chiropractic service or appointment. (Education Code 48205)

4. Attendance at funeral services for or grieving the death of a member of the student's immediate family or, as determined by the student's parent/guardian, a person so closely associated with the student as to be considered the student's immediate family. (Education Code 48205)

A student may be excused for this reason for up to five days for each incident. (Education Code 48205)

5. Illness or medical appointment of a child to whom the student is the custodial parent (Education Code 48205)

6. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)

a. Attendance or appearance in court

b. Attendance at a funeral service

c. Observance of a religious holiday or ceremony

d. Attendance at religious retreats for no more than one school day each per semester

e. Attendance at an employment conference

f. Attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization

7. To spend time with an immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for deployment or is on leave from or has immediately returned from such deployment. (Education Code 48205)

Such absence shall be granted for a period of time to be determined at the discretion of the Superintendent or designee. (Education Code 48205)

8. Attendance at the student's naturalization ceremony to become a United States citizen. (Education Code 48205)

9. Participation in a cultural ceremony or event which relates to the habits, practices, beliefs, and traditions of a certain group of people. (Education Code 48205)

10. For a middle school student, engagement in a civic or political event, provided that the student notifies the school ahead of the absence.(Education Code 48205)

Unless otherwise permitted by the Superintendent or designee, students shall be limited to one such school day-long absence each school year. (Education Code 48205)

11. When a student's immediate family member or, as determined by the student's parent/guardian, a person so closely associated with the student as to be considered the student's immediate family has died: (Education Code 48205)

a. To access services from a victim services organization or agency

b. To access grief support services

c. To participate in safety planning or take other actions, including, but not limited to, temporary or permanent relocation, to increase the safety of the student, an immediate family member of the student, or a person determined by the student's parent/guardian to be in such close association with the student as to be considered immediate family

Such absence shall be excused for not more than three days for each incident. (Education Code 48205)

12. Participation in religious exercises or to receive moral and religious instruction at the student's place of worship or other suitable place away from school property as designated by the religious group, church, or denomination. (Education Code 46014)

Absence for student participation in religious exercises or instruction shall not be considered an absence for the purpose of computing average daily attendance if the student attends at least the minimum school day as specified in Administrative Regulation 6112 - School Day, and is not excused from school for this purpose on more than four days each school month. (Education Code 46014)

13. For a student who holds a work permit authorizing work in the entertainment or allied industries for a period of not more than five consecutive days, work in such industry. (Education Code. 48225.5)

For this purpose, student absence shall be excused for a maximum of up to five absences each school year. (Education Code 48225.5)

14. Participation with a nonprofit performing arts organization in a performance for a public school audience. (Education Code 48225.5)

A student may be excused for up to five such absences each school year provided that the student's parent/guardian provides a written explanation of such absence to the school. (Education Code 48225.5)

15. Other reasons authorized at the discretion of the principal or designee based on the student's specific circumstances. (Education Code 48205, 48260)

For the purpose of the absences described above, immediate family means the student's parent/guardian, sibling, grandparent, or any other relative living in the student's household. (Education Code 48205)

Method of Verification

Student absence to care for a child for whom the student is the custodial parent shall not require a physician's note. (Education Code 48205)

For other absences, the student shall, upon returning to school following the absence, present a satisfactory explanation, either in person or by written note, verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having charge or control of the student, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)

When an absence is planned, the principal or designee shall be notified prior to the date of the absence when possible.

Any of the following methods may be used to verify student absences:

1. Written, digital, or audio message from parent/guardian or parent representative.

2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative.

The employee shall subsequently record the following:

a. Name of student

b. Name of parent/guardian or parent representative

c. Name of verifying employee

d. Date(s) of absence

e. Reason for absence

3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated.

The employee shall document the verification and include the information specified in Item #2 above.

4. Physician's verification.

a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may request a note from the medical office to confirm the time of the appointment.

b. If a student shows a pattern of chronic absenteeism due to illness, district staff may require physician verification of any further student absences.

Parent/Guardian and Student Notifications

At the beginning of each school year, the Superintendent or designee shall:

1. Notify parents/guardians of the right to excuse a student from school in order to participate in religious exercises or to receive moral and religious instruction at their places of worship, or at other suitable places away from school property designated by a religious group, church, or denomination. (Education Code 46014, 48980)

2. Notify students in grades 7-8 and the parents/guardians of all students enrolled in the district that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

3. Notify parents/guardians that a student shall not have a grade reduced or lose academic credit for any excused absence if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.(Education Code 48980)

Such notice shall include the full text of Education Code 48205. (Education Code 48980)

Policy 5020: Parent Rights And Responsibilities

Status: ADOPTED

Original Adopted Date: 10/15/2015 **| Last Revised Date:** 04/23/2026 **| Last Reviewed Date:** 04/23/2026

The Board of Education recognizes that parents/guardians of district students have certain rights as well as responsibilities related to the education of their children.

The Board believes that the district's relationship with parents/guardians is one of mutual support and respect. The Superintendent or designee shall work with parents/guardians, including parents/guardians of English learners, to determine appropriate roles and responsibilities of parents/guardians for continuing the intellectual, physical, emotional and social development and well-being of their students, including the means by which the district and parents/guardians can help their students achieve academic and other standards of the district.

Within this framework, the school's primary responsibility shall be to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all students to meet the academic expectations of the district.

Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their children succeed in school. (Education Code 51100)

The Superintendent or designee shall ensure that district staff understand the rights of parents/guardians afforded by law, Board policy, administrative regulation, and follow acceptable practices that respect those rights.

The Superintendent or designee shall ensure that parents/guardians receive notification regarding their rights, including, but not limited to, their rights in accordance with 20 USC 1232g and 34 CFR 99.1-99.8, the federal Family Educational Rights and Privacy Act (FERPA), and as specified in Board Policy/Exhibit (1) 5145.6 - Parent/Guardian Notifications.

When required by law, Board policy, or administrative regulation, the district shall notify parents/guardians that they may request to opt their student out of certain instruction. Students for whom the district has approved the opt out shall be offered an alternative activity of similar educational value.

The Superintendent or designee shall take all reasonable steps to ensure that all parents/guardians who speak a language other than English are properly notified in English, and in their home language, of the rights and opportunities available to them pursuant to Education Code 48985. (Education Code 51101.1)

The Superintendent or designee may establish a parent center at a school with a substantial number of students with a home language other than English, to encourage parent/guardian understanding of, and participation in, their children's educational programs. (Education Code 51101.1)

Policy 6020: Parent Involvement

Status: ADOPTED

Original Adopted Date: 12/14/2017 | **Last Revised Date:** 04/23/2026 | **Last Reviewed Date:** 04/23/2026

The Board of Education recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment.

The Superintendent or designee shall work with parents/guardians and family members to jointly develop and implement this policy, and the programs established by this policy, and to propose revisions to this policy, as needed. Additionally, the Superintendent or designee shall meaningfully involve parents/guardians and family members in district and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.(Education Code 11500-11504, 51101; 20 USC 6318)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available for them to do so, in accordance with Board Policy/Administrative Regulation 5020 - Parents Rights and Responsibilities.

The district's local control and accountability plan (LCAP) shall include goals and strategies for parent/guardian involvement and family engagement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

The Board shall establish and convene a parent advisory committee (PAC), and, as applicable, an English learner parent advisory committee (ELPAC) to review and comment on the LCAP, in accordance Board Policy 0460 - Local Control and Accountability Plan, including the use of federal funds and how funds will be allocated for parent/guardian involvement activities as well as activities related to increasing student achievement.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of parent/guardian involvement opportunities and on barriers that may inhibit participation.

Title I Schools

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318; and implementing and evaluating such programs, activities, and procedures. The Superintendent or designee shall implement these obligations in accordance with the accompanying administrative regulation. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318)

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in 20 USC 6631. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities. (20 USC 6318)

Expenditures of such funds shall be consistent with the activities specified in this Board policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for district and

school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members

2. Support for programs that reach parents/guardians and family members at home, in the community, and at school

3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members

4. Collaboration, or the provision of subgrants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent/guardian and family engagement

5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

To coordinate and enhance family engagement programs, the Superintendent or designee shall inform parents/guardians and organizations of the existence of Title IV. (20 US 6318)

The district's Board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's LCAP in accordance with 20 USC 6312. (20 USC 6318)

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

As required by law, the Superintendent or designee shall annually attend a regular meeting of the PAC or ELPAC, if applicable, to receive input and feedback on topics that support student achievement and programs that reach parents/guardians and family members at home, in the community, and at school. (20 USC 6318)

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

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District Strategies for Title I Schools

To ensure that parents/guardians and family members of students participating in Title I programs are provided with opportunities to be involved in their children's education, the district shall:

1. Involve parents/guardians and family members in the joint development of a district plan that meets the requirements of 20 USC 6312 and in the development of school support and improvement plans pursuant to 20 USC 6311 (20 USC 6318)

The Superintendent or designee may:

a. Invite input on the plan from other district committees and school site councils

b. Communicate with parents/guardians through the district newsletter, website, or other methods regarding the plan and the opportunity to provide input

c. Provide copies of working drafts of the plan to parents/guardians in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand

d. Ensure that there is an opportunity at a public Board meeting for public comment on the plan prior to the Board's approval of the plan or revisions to the plan

e. Ensure that school-level policies on parent/guardian and family engagement address the role of school site councils and other parents/guardians as appropriate in the development and review of school plans

2. Provide coordination, technical assistance, and other support necessary to assist and build the capacity of Title I schools in planning and implementing effective parent/guardian and family engagement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations or individuals with expertise in effectively engaging parents/guardians and family members in education (20 USC 6318)

The Superintendent or designee may:

a. Assign district personnel to serve as a liaison to the schools regarding Title I parent/guardian and family engagement issues

b. Identify funding and other resources, including community resources and services, that may be used to strengthen district and school parent/guardian and family engagement programs

c. Provide training for the principal or designee of each participating school regarding Title I requirements for parent/guardian and family engagement, leadership strategies, and communication skills to assist in facilitating the planning and implementation of related activities

d. With the assistance of parents/guardians, provide information and training to teachers and other staff regarding effective parent/guardian involvement practices and legal requirements

e. Provide information to schools about the indicators and assessment tools that will be used to monitor progress

3. To the extent feasible and appropriate, coordinate and integrate Title I parent/guardian and family engagement strategies with parent/guardian and family engagement strategies of other relevant federal, state, and local programs and ensure consistency with federal, state, and local laws (20 USC 6318)

The Superintendent or designee may:

a. Identify overlapping or similar program requirements

b. Involve district and school site representatives from other programs to assist in identifying specific population needs

c. Schedule joint meetings with representatives from related programs and share data and information across programs

d. Develop a cohesive, coordinated plan focused on student needs and shared goals

4. Conduct, with meaningful involvement of parents/guardians and family members, an annual evaluation of the content and effectiveness of the parent/guardian and family engagement policy in improving the academic quality of the schools served by Title I, including identification of: (20 USC 6318)

a. Barriers to greater participation in parent/guardian and family engagement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background

b. The needs of parents/guardians and family members, so they can better assist with their children's learning and engage with school personnel and teachers

c. Strategies to support successful school and family interactions

The Superintendent or designee may:

a. Use a variety of methods, such as focus groups, surveys, and workshops, to evaluate the satisfaction of parents/guardians and staff with the quality and frequency of district communications

b. Gather and monitor data regarding the number of parents/guardians and family members participating in district activities and the types of activities in which they are engaged

c. Recommend to the Board measures to evaluate the impact of the district's parent/guardian and family engagement efforts on student achievement

The Superintendent or designee shall notify parents/guardians of this review and assessment through regular school communications mechanisms and shall provide a copy of the assessment to parents/guardians upon their request. (Education Code 11503)

5. Use the findings of the evaluation conducted pursuant to Item #4 above to design evidence-based strategies for more effective parent/guardian and family involvement and, if necessary, to revise the parent/guardian and family engagement policy (20 USC 6318)

The Superintendent or designee may:

a. Analyze data from the evaluation to identify parent/guardian and family engagement activities that have been successful and those activities that have had lower participation or less meaningful involvement by parents/guardians

b. Analyze parent/guardian and family participation to determine the level of participation by traditionally underrepresented groups

c. With the involvement of parents/guardians, recommend and draft proposed policy revisions to submit to the Board for consideration

6. Involve parents/guardians in the activities of schools served by Title I, which may include establishing a

parent advisory board comprised of a sufficient number and representative group of parents/guardians or family members served by the district to adequately represent the needs of the population served by the district for the purposes of developing, revising, and reviewing the parent/guardian and family engagement policy (20 USC 6318)

The Superintendent or designee may:

a. Include information about school activities in district communications to parents/guardians and family members

b. To the extent practicable, assist schools with translation services or other accommodations needed to encourage participation of parents/guardians and family members

c. Establish processes to encourage parent/guardian input regarding their expectations and concerns for their children

Additionally, the district shall promote the effective involvement of parents/guardians and support a partnership among the school, parents/guardians, and the community to improve student achievement by implementing the actions specified in Item #7 of "School-Level Policies for Title I Schools" below. (20 USC 6318)

School-Level Policies for Title I Schools

At each school receiving Title I funds, a written policy on parent/guardian and family engagement shall be developed jointly with the parents/guardians and family members of participating students. The school policy shall describe the means by which the school will: (20 USC 6318)

1. Convene an annual meeting, at a convenient time, to which all parents/guardians of participating students shall be invited and encouraged to attend, in order to inform parents/guardians of their school's participation in Title I and to explain Title I requirements and the right of parents/guardians to be involved

2. Offer a flexible number of meetings, such as meetings in the morning or evening, for which related transportation, child care, and/or home visits may be provided as such services relate to parent/guardian involvement

3. Involve parents/guardians in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school's parent/guardian and family engagement policy and, if applicable, the joint development of the plan for schoolwide programs pursuant to 20 USC 6314

The school may use an existing process for involving parents/guardians in the joint planning and design of the school's programs provided that the process includes adequate representation of parents/guardians of participating students.

4. Provide the parents/guardians of participating students all of the following:

a. Timely information about Title I programs

b. A description and explanation of the school's curriculum, forms of academic assessment used to measure student progress, and the achievement levels of the state academic standards

c. If requested by parents/guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to their children's education. The district shall respond to any such suggestions as soon as practicably possible.

5. If the schoolwide program plan is not satisfactory to the parents/guardians of participating students, submit any parent/guardian comments when the school makes the plan available to the district

6. Jointly develop with the parents/guardians of participating students a school-parent compact that outlines how parents/guardians, the entire school staff, and students will share responsibility for improved student academic achievement and the means by which the school and parents/guardians will build a partnership to help students achieve state standards

This compact shall address:

a. The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's challenging academic achievement standards

b. Ways in which parents/guardians will be responsible for supporting their children's learning, volunteering in the classroom, and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time

c. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:

i. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the student's achievement

ii. Frequent reports to parents/guardians on their children's progress

iii. Reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities

iv. Regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand

7. Promote the effective involvement of parents/guardians and support a partnership among the school, parents/guardians, and the community to improve student achievement through the following actions:

a. Assist parents/guardians, as appropriate, in understanding such topics as the state academic standards, state and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children

b. Provide parents/guardians with materials and training, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to help them work with their children to improve their children's achievement

c. With the assistance of parents/guardians, educate teachers, specialized instructional support personnel, principals and other school leaders, and other staff, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools

d. To the extent feasible and appropriate, coordinate and integrate parent/guardian involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents/guardians in fully participating in their children's education

e. Ensure that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating students in a format and, to the extent practicable, in a language the parents/guardians can understand

f. Provide other such reasonable support for parent/guardian involvement activities as parents/guardians

may request

8. To the extent practicable, provide opportunities for the informed participation of parents/guardians and family members (including parents/guardians and family members with limited English proficiency, parents/guardians and family members with disabilities, and parents/guardians and family members of migrant children), including providing information and school reports required under 20 USC 6311(h) in a format and language such parents/guardians can understand

If the school has a parent involvement policy that applies to all parents/guardians, it may amend that policy to meet the above requirements. (20 USC 6318)

Each school receiving Title I funds shall annually evaluate the effectiveness of its parent/guardian and family engagement policy. Such evaluation may be conducted during the process of reviewing the school plan for student achievement in accordance with Education Code 64001.

The school's policy shall be periodically updated to meet the changing needs of parents/guardians and the school. (20 USC 6318)

District Strategies for Non-Title I Schools

For each school that does not receive federal Title I funds, the Superintendent or designee shall, at a minimum:

1. Engage parents/guardians and family members positively in their children's education by providing assistance and training on topics such as state academic standards and assessments to increase their knowledge and skills to use at home to support their children's academic efforts at school and their children's development as responsible members of society (Education Code 11502, 11504)

The Superintendent or designee may:

a. Provide or make referrals to literacy training and/or parent education programs designed to improve the skills of parents/guardians and enhance their ability to support their children's education

b. Provide information, in parent handbooks and through other appropriate means, regarding academic expectations and resources to assist with the subject matter

c. Provide parents/guardians with information about students' class assignments and homework assignments

2. Inform parents/guardians that they can directly affect the success of their children's learning, by providing them with techniques and strategies that they may use to improve their children's academic success and to assist their children in learning at home (Education Code 11502, 11504)

The Superintendent or designee may:

a. Provide parents/guardians with information regarding ways to create an effective study environment for their children at home and to encourage good study habits

b. Encourage parents/guardians to monitor their children's school attendance, homework completion, and television viewing

c. Encourage parents/guardians to volunteer in their child's classroom and to participate in school advisory committees

3. Build consistent and effective two-way communication between the home and school so that parents/guardians and family members may know when and how to assist their children in support of classroom learning activities (Education Code 11502, 11504)

The Superintendent or designee may:

a. Ensure that teachers provide frequent reports to parents/guardians on their children's progress and hold parent-teacher conferences at least once per year with parents/guardians of elementary school students

b. Provide opportunities for parents/guardians to observe classroom activities and to volunteer in their child's classroom

c. Provide information about parent/guardian and family engagement opportunities through district, school, and/or class newsletters, the district's web site, and other written or electronic communications

d. To the extent practicable, provide notices and information to parents/guardians in a format and language they can understand

e. Develop mechanisms to encourage parent/guardian input on district and school issues

f. Identify barriers to parent/guardian and family participation in school activities, including parents/guardians and family members who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background

g. Encourage greater parent/guardian participation by adjusting meeting schedules to accommodate parent/guardian needs and, to the extent practicable, by providing translation or interpreter services, transportation, and/or child care

4. Train teachers, administrators, specialized instructional support personnel, and other staff to communicate effectively with parents/guardians as equal partners (Education Code 11502, 11504)

The Superintendent or designee may:

a. Provide staff development to assist staff in strengthening two-way communications with parents/guardians, including parents/guardians who have limited English proficiency or limited literacy

b. Invite input from parents/guardians regarding the content of staff development activities pertaining to home-school communications

c. Utilize professional development sessions to train teachers, administrators, and staff on ways to effectively engage parents/guardians, with each school site sharing best practices that others may learn from

5. Integrate and coordinate parent/guardian and family engagement activities within the LCAP with other activities

The Superintendent or designee may:

a. Include parent/guardian and family engagement strategies in school reform or school improvement initiatives

b. Involve parents/guardians and family members in school planning processes

Education Code Section 48980(m) - Transfer of Student with Felony Conviction

A school district that elects to adopt a policy regarding the transfer of pupil convicted of a violent felony or misdemeanor, pursuant to Education Code section 48929, shall inform parents and guardians of the policy in the Annual Notice to Parents.
BP5116.2

AB 500: Code of Conduct

The Roseville City School District Board of Education expects district employees to maintain the highest ethical standards, exhibit professional behavior, to follow district policies and regulations, and to abide by state and federal laws. Employee conduct should enhance the integrity of the district and the goals of the educational program. Each employee should make a commitment to acquired the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

Pursuant to CA AB500 and Education Code 44050, the RCSD Board expects district employees to accept the following Board Policies as the code of ethics regarding interactions employee interactions with students:

Professional Standards

The Board of Education expects district employees to maintain the highest ethical standards, exhibit professional behavior, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employee conduct should enhance the integrity of the district, advance the goals of the district's educational programs, and contribute to a positive school climate.
(cf. 0200 - Goals for the School District), (cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights), (cf. 5131 - Conduct) &
(cf. 5137 - Positive School Climate)
The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.
(cf. 2111 - Superintendent Governance Standards) & (cf. 9005 - Governance Standards)
Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.
(cf. 4112.2 - Certification), (cf. 4131 - Staff Development), (cf. 4231 - Staff Development) & (cf. 4331 - Staff Development)
Inappropriate employee conduct includes, but is not limited to:
1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
(cf. 0450 - Comprehensive Safety Plan) & (cf. 4158/4258/4358 - Employee Security)
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
(cf. 0410 - Nondiscrimination in District Programs and Activities), (cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 5131.2 - Bullying), (cf. 5145.3 - Nondiscrimination/Harassment) & (cf. 5145.7 - Sexual Harassment)
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace or at a school-sponsored activity
(cf. 3513.3 - Tobacco-Free Schools), (cf. 4020 - Drug and Alcohol Free Workplace), (cf. 4112.41/4212.41/4312.41 - Employee Drug

Testing) & (cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)
9. Dishonesty with students, parents/guardians, staff, or members of the public, including, but not limited to, falsification of information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons not authorized to receive the information
(cf. 3580 - District Records), (cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records) & (cf. 5125.1 - Release of Directory Information)
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity
Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.
(cf. 4040 - Employee Use of Technology)
13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire
(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.
(cf. 1312.1 - Complaints Concerning District Employees) & (cf. 5141.4 - Child Abuse Prevention and Reporting)
Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.
(cf. 4117.7/4317.7 - Employment Status Reports), (cf. 4118 - Dismissal/Suspension/Disciplinary Action) &
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.
The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications
The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. (Education Code 44050)
(cf. 1113 - District and School Web Sites) & (cf. 5145.6 - Parental Notifications)

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
44050 Employee code of conduct; interaction with students
44242.5 Reports and review of alleged misconduct
48980 Parental notifications
PENAL CODE
11164-11174.4 Child Abuse and Neglect Reporting Act
CODE OF REGULATIONS, TITLE 5

80303 Reports of dismissal, resignation and other terminations for alleged misconduct
80331-80338 Rules of conduct for professional educators
Management Resources:
COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS
California Professional Standards for Educational Leaders, February 2014
California Standards for the Teaching Profession, 2009
COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATIONS
Professional Standards for Educational Leaders, 2015
NATIONAL EDUCATION ASSOCIATION PUBLICATIONS
Code of Ethics of the Education Profession, 1975
WESTED PUBLICATIONS
Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2003
WEB SITES
CSBA: http://www.csba.org
Association of California School Administrators: http://www.acsa.org
California Department of Education: http://www.cde.ca.gov
California Federation of Teachers: http://www.cft.org
California School Employees Association: http://www.csea.com
California Teachers Association: http://www.cta.org
Commission on Teacher Credentialing: http://www.ctc.ca.gov
Council of Chief State School Officers: http://www.ccsso.org
WestEd: http://www.wested.org
Policy ROSEVILLE CITY SCHOOL DISTRICT
adopted: March 1, 2018 Roseville, California

Professional Standards

CODE OF ETHICS OF THE EDUCATION PROFESSION

Preamble

The educator, believing in the worth and dignity of each human being, recognizes the supreme importance of the pursuit of truth, devotion to excellence, and the nurturing of democratic principles. Essential to these goals is the protection of freedom to learn and to teach and the guarantee of equal educational opportunity for all. The educator accepts the responsibility to adhere to the highest ethical standards.

The educator recognizes the magnitude of the responsibility inherent in the teaching process. The desire for the respect and confidence of one's colleagues, of students, of parents, and of the members of the community provides the incentive to attain and maintain the highest possible degree of ethical conduct. The Code of Ethics of the Education Profession indicates the aspiration of all educators and provides standards by which to judge conduct.

Principle I. Commitment to the Student

The educator strives to help each student realize his/her potential as a worthy and effective member of society. The educator therefore works to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the educator:
1. Shall not unreasonably restrain the student from independent action in the pursuit of learning
2. Shall not unreasonably deny the student access to varying points of view
3. Shall not deliberately suppress or distort subject matter relevant to the student's progress
4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety

5. Shall not intentionally expose the student to embarrassment or disparagement
6. Shall not on the basis of race, color, creed, gender, national origin, marital status, political or religious beliefs, family, social, or cultural background, or sexual orientation, unfairly:
a. Exclude any student from participation in any program
b. Deny benefits to any student
c. Grant any advantage to any student
7. Shall not use professional relationships with students for private advantage
8. Shall not disclose information in the course of professional service unless disclosure serves a compelling professional purpose or is required by law
Principle II. Commitment to the Profession
The education profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.
In the belief that the quality of the services of the education profession directly influences the nation and its citizens, the educator shall exert every effort to raise professional standards, to promote a climate that encourages the exercise of professional judgment, to achieve conditions that attract persons worthy of the trust to careers in education, and to assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation of the profession, the educator:
1. Shall not in any application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications
2. Shall not misrepresent his/her professional qualifications
3. Shall not assist any entry into the profession of a person known to be unqualified in respect to character, education, or other relevant attribute
4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position
5. Shall not assist a noneducator in the unauthorized practice of teaching
6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law
7. Shall not knowingly make false or malicious statements about a colleague
8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decisions or action
Source: National Education Association, 197 Exhibit ROSEVILLE CITY SCHOOL DISTRICT
version:: October 15, 2015 Roseville, California

HPV Cancer Prevention - Ed Code 48980.4
For incoming 6th - 8th grade parents and guardians:

This information is for the parents/guardians of students admitted to or advancing to the 6th grade. Pupils in the state are advised to adhere to current immunization guidelines, as recommended by the Advisory Committee on Immunization Practices (ACIP) of the Federal Centers for Disease Control and Prevention (CDC), The American Academy of Pediatrics, and the American Academy of Family Physicians, regarding full human Papillomavirus (HPV) immunization before admission or advancement to the eighth-grade level of any private or public elementary or secondary school. Per HSC 120336, "HPV vaccination can prevent over 90 percent of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks."

International Baccalaureate Course Information:

The Roseville City School District offers the International Baccalaureate program at Eich Middle School for 6th, 7th, & 8th Grade students.

Inter/Intra District Transfer Information

Below are links for the Roseville City School District Inter and Intra-District Transfer Information:

- Inter-District Transfer application (Requesting to attend a school in another district), click here.
- Intra-District Transfer application (Requesting to move schools within RCSD). This form is accessed through either your New Student Registration or Returning Student Registration. For support in accessing this form, please contact our office at 916-771-1600.

Menstrual Equity for All Act

The Menstrual Equity for All Act requires schools serving any grade 3-12 to stock the school's restrooms at all times with an adequate supply of menstrual products, available, accessible, and free of cost. Our school is in compliance and has dispensers in restrooms, which provide free products to any student who may need them. Signage is posted to notify the front office and/or custodial staff if dispensers are empty during the school day. Please discuss with your student the appropriate use of menstrual products.

Non-Discrimination / Sexual Harassment / Bullying / Compliance

See Board Policy 5145.3, Administrative Regulation 5145.3, Board Policy 5145.7, Administrative Regulation 5145.7, Administrative Regulation 5145.71, and Exhibit 5145.71.

The Title IX Coordinator/Compliance Officer(s) may be contacted at:
Assistant Superintendent of Personnel Services, Roseville City School District
1050 Main Street, Roseville, CA 95678
(916)-771-1600
mbaichtal@rcsdk8.org

The Equity Compliance Officer may be contacted at:
Deputy Superintendent of Educational Services, Roseville City School District
1050 Main Street, Roseville, CA 95678
(916) 771-1600
jschrey@rcsdk8.org

The RCSD 504 Compliance Officer may be contacted at:
Director of Educational Services
1050 Main Street, Roseville, CA 95678
(916) 771-1600
epeterson@rcsdk8.org

Stock Emergency Epinephrine Auto-Injector Location - Front Office

This notice provides the locations of RCSD's emergency epinephrine auto-injectors. At each school site, the front office has a wall-mounted “Stock Emergency Medication” box that contains them.

Anaphylaxis is a potentially life-threatening reaction to a specific substance. Causes of Anaphylaxis may include, but are not limited to, an insect sting, food allergy, drug reaction, or exercise. Symptoms of anaphylaxis may include shortness of breath, wheezing, difficulty breathing, difficulty talking or swallowing, hives, itching, swelling, shock, or asthma.

RCSD FAMILY/SCHOOL COMPACT

Derk Garcia, Superintendent

School Responsibilities

The school plays a very important role in developing learning skills for life. To enhance your child's education and success in school, your child's school will make every effort to:

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards as follows:

- Provide highly qualified staff including support staff (instructional aides).
- Utilize a Standards Based Curriculum, and research-supported intervention programs.

Hold parent-teacher conferences at the elementary schools, during which this compact will be discussed as it relates to the individual child's achievement. Fall conferences will be held during conference week in November of each year. Spring conferences will be held to discuss plans for assisting students who are not meeting grade level standards.

Provide parents with frequent communication about their children's progress.

- Progress Reports will be provided each trimester for students falling below expected target levels of proficiency (grades K-8).
- Standards Based Report cards will be provided for all students each trimester.

Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

- Teachers will be available 20 minutes before and after school most days to meet with parents. Additional conferences may be initiated at parent or teacher request.
    - Appointments are encouraged for the convenience of parents and staff.
    - Translation will be available upon request.
- Teachers are available via phone, Zoom, and/or email before or after school hours.

Provide parents opportunities to volunteer and participate in classrooms by:

- Working with students.
- Supporting or assisting the teacher with projects and activities.
- Volunteering as an elementary Art Docent or within a school specific program

Family Responsibilities

Parents and family are a child's first and most important teachers. To encourage my child's learning and success in school, I will make every effort to:

- Ensure my child's attendance for the full instructional day, including distance learning instruction time.
    - Send my child to school on time, well rested, nourished, and ready to learn every day.
    - Schedule appointments after school hours or during vacation periods.
- Attend Back to School Night, Parent Conferences, and other school events.
- Provide a quiet place for my child to study every night.
- Motivate my child and help them improve in school.
- Spend at least 30 minutes per day reading with/to my child.
- Participate, as appropriate, in decisions relating to my children's education.
- Promote positive activities for my child's extracurricular time.
- Stay informed about my child's education by promptly reading all notices from the school or the school district.
- Communicate to the school any factors that may affect my child's performance in school.
- Partner with my child's teachers, maintaining a positive, constructive relationship.

Student Responsibilities

Students who take responsibility for their education learn more. To maximize my learning, I will make every effort to:

- Come to school on time, ready to learn, and bring all necessary materials, and completed assignments.
- Respect the school, and other students, staff, and families, and know and follow school, class rules, and technology rules.
- Read and abide by policies and procedures in the Parent-Student Handbook.
- Communicate regularly with my parents and teachers about school experiences so they can help me to be successful in school.
- Read or be read to each night.
- Stay motivated to improve in school.

RCSD ROSEVILLE CITY SCHOOL DISTRICT
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English Language Proficiency Assessments for California (ELPAC)
Administration and Annual Parent Notice

The English Language Proficiency Assessments for California (ELPAC) is a state assessment that is administered in grades K-12 to determine the English proficiency of students who have a primary language other than English.

Initial English Language Proficiency Assessment for California (Initial ELPAC):

The purpose of the Initial ELPAC is to determine the English proficiency of students entering California schools for the first time. The results of the Initial ELPAC will inform educators and families if a student is classified as an English Learner (EL) or if a student is Initially Fluent English Proficient (IFEP). It is important to identify students who may need additional support learning in English so that educators can plan instruction and provide resources accordingly.

Students will be administered the Initial ELPAC within 30 days of the first day of school if:

- A language other than English is listed for any of the first 3 questions of the Home Language Survey (HLS), *and* the student has never taken the Initial ELPAC before

-or-

- There is an indication that the student has a primary language other than English *and* the student has never taken the Initial ELPAC before

Summative English Language Proficiency Assessment for CA (Summative ELPAC):

All students who are classified as English Learners (based on the results of the Initial ELPAC) are required to take the Summative ELPAC once per year until they are reclassified to Fluent English Proficient (RFEP). The Summative ELPAC is administered between February and May and allows students to demonstrate their progress towards English language proficiency. RCSD uses the results of the Summative ELPAC to plan instruction and to determine when students can be considered for reclassification.

RCSD Parent Notice
Available Language Program(s) and
Language Acquisition Program(s)

Roseville City School District offers the following language and language acquisition program(s) for student enrollment. Parents/Guardians may choose a language acquisition program that best suits their child (*EC* Section 310[a]).

Structured English Immersion (SEI) Program: A language acquisition program for English learners in which classroom instruction is provided in English with a curriculum and a presentation designed to support pupils who are learning English. At a minimum, students are offered English Language Development (ELD) and access to grade-level academic subject matter content. Both Integrated ELD and Designated ELD are provided to all English Learners. *Education Code (EC)* sections 305(a)(2) and 306(c)(3). To request that your child be enrolled in a Language Acquisition Program, please submit a verbal or written request to the RCSD EL Coordinator in Educational Services.

How to Request the Establishment of a New Program at a School: Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (*EC* Section 310[a].) To request a new language acquisition program, please submit a verbal or written request to the RCSD EL Coordinator in Educational Services.

About Language Acquisition Programs and Language Programs

Program Type	Characteristics
Language Acquisition Program (English Learners)	The California Code of Regulations section 11309 requires that any language acquisition program provided by a school, district, or county shall: • Be designed using evidence-based research and include both Designated and Integrated English Language Development; • Be allocated sufficient resources by the local educational agency (LEA) to be effectively implemented, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent and community engagement to support the proposed program goals; and • Within a reasonable period of time, lead to: - Grade-level proficiency in English, and, when the program model includes instruction in another language, proficiency in that other language; and -Achievement of the state-adopted academic content standards in English, and, when the program model includes instruction in another language, achievement of the state adopted academic content standards in that other language.
Language Program (non-English Learners)	• Language programs offer students who are not English learners opportunities to be instructed in languages other than English. • Language programs may lead to proficiency in languages other than English. • Languages offered each school year can vary depending on student interest and available staffing. • Currently, Spanish programs are offered at Chilton, Cooley, Eich, and Sargeant. In addition, a French program is also offered at Eich. • Families are informed of language programs each year when they sign up for electives.

Parent and Community Engagement

Parents may provide input regarding language and language acquisition programs in the LEA or to be considered in the LEA during the development of the Local Control and Accountability Plan (*EC* Section 52062.) If interested in a different program from those listed above, please contact Educational Services, at (916)771-1600 to ask about the process.

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Dear Parents/Guardians,

Roseville City School District is dedicated to creating an educational environment where students thrive and develop essential skills for their future success. We aim to foster innovation, creativity, collaboration, and global citizenship among our students, ensuring they are well-prepared for high school, college, and career opportunities.

To support our mission, we offer Google Workspace for Education, an all-inclusive platform that provides a range of tools and applications designed to enhance the educational experience. Through applications such as Google Docs, Drive, Sheets, Slides, and Translate and services such as Jamboard and YouTube, students will have seamless access to collaborative tools, creating a dynamic and engaging learning environment. With these tools, students can collaboratively create, edit, and share files and websites for school projects. They can communicate with other students and teachers via Gmail from anywhere. Rest assured that our District staff will closely monitor each student's account to ensure compliance with the Student's Acceptable Use Agreement and Internet Safety Policy. Please take a moment to review both documents with your student.

As part of the account creation process and to support teacher-student engagement, specific details, such as the student's first and last names, their enrolled grade, enrolled school, and student number, are shared with Google. Additionally, while the student's date of birth is not shared with Google, it is encrypted for third through eighth-grade students to generate a temporary password for login.

The use of technology in the Roseville City School District is governed by federal and state laws, including the Children's Online Privacy Protection Act (COPPA), the Children's Internet Protection Act (CIPA), and the Family Educational Rights and Privacy Act (FERPA). COPPA restricts commercial companies from collecting personal information from children under 13. CIPA requires public and school libraries to implement an internet safety policy that includes blocking or filtering access to visual content that may be harmful or obscene to minors. FERPA and corresponding California laws protect students' educational records from disclosure to third parties. The District does not collect personal student information for commercial purposes or share student information with third parties except when legally permissible or mandated by statute.

Google Workspace for Education comes with a robust program that gives our District control over applications and content. It restricts access to non-approved applications or content and enables administrators to establish policies regarding Gmail communication between users. Additionally, each student's account will be filtered to prevent the transmission of profanity, hate mail, bullying, explicit language, and other inappropriate content. We have implemented a "*walled garden*" feature that ensures student accounts can only send or receive mail from whitelisted domains within rcsdkids.us and rcsdk8.org, thus maintaining a safe online environment.

Integrating Google Workspace for Education will empower our students to excel academically and develop crucial digital skills needed for success in today's world. We are fully committed to providing ongoing support and training to ensure a smooth transition and maximize the benefits of this powerful platform. If you have any questions or DO NOT want your student to have access to a Google Workspace for Education for the upcoming school year, please feel free to contact your student's teacher or principal.

Thank you for your continued partnership in creating a nurturing and innovative learning community.

Sincerely,

Laura Assem
Executive Director of Technology

RCSD ROSEVILLE CITY SCHOOL DISTRICT
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Student Mobile Device Loaner Agreement

The Roseville City School District (RCSD) is pleased to offer students a mobile device for educational use at school and home. Just like any other borrowed school property, such as library books or sports equipment, the responsibility for the safety and security of the device lies with the legal parent/guardians and the student. Our aim is to create an authentic, engaging, and innovative learning environment. Please carefully review the Responsible Use and Care Guidelines provided below.

Responsible Use and Care

- I have received and agreed to the Student Acceptable Technology Use Agreement - BP 6163.4(a) during my student's registration, and it is available for review at www.rcsdk8.org, under Technology Services.
- I will use my device(s) in ways that align with Roseville City School District expectations and are appropriate and educational.
- I will not add any identification to the device(s), including stickers, labels, drawings, or other marks.
- The device(s) must never be left visible in a car or any unsupervised area.
- The device(s) should be treated as valuable objects, not thrown, purposely dropped, or abused.
- The device(s) should not be used in or near proximity to water, household chemicals, or other liquids.
- The device(s) should be protected from environmental factors to prevent damage.
- Pencils, pen tips, and other pointed objects should never be used on the screen.
- I will only use a clean, dry, soft cloth to clean the device(s); no cleansers or liquids of any kind should be used.
- Upon request by the Roseville City School District Administration, I will return my device(s).

Parent/Guardian Responsibilities and Permission

I authorize the assignment of a mobile device to my student and understand that the device is meant to be used as a tool for learning. I confirm that my student will comply with the RCSD Responsible Use and Care Guidelines. I will help ensure the safe and timely return of the device(s) within the designated loan period. I acknowledge that I am financially responsible for any loss, theft, or damage to the device(s) issued to my student for both in-person instruction and at-home use. I understand that the approximate replacement cost for a Chromebook is up to $300, and the approximate replacement cost for a Chromebook power supply is up to $30. Furthermore, I am aware that my student may lose future loan privileges if the device is damaged or not returned promptly. All financial obligations must be settled before the end of the school year. Please address any financial obligation to avoid a hold placed upon report cards, transcripts, diplomas, or the transfer of records.

The student, parent, or guardian must immediately notify the student’s teacher or principal of any issues with the mobile device(s) provided. It is important not to attempt any repairs on the mobile device(s).

If the device(s) is lost due to theft, burglary, robbery, or vandalism, it is crucial to report the incident immediately to Technology Services and local law enforcement. An official police report should be presented to the administration in the school office to assist in providing a replacement.

RCSD ROSEVILLE CITY SCHOOL DISTRICT
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Enhancing Online Safety & Learning: Zero-Trust Student Filtering

Dear Parents and Guardians,

During the 2024-25 school year, the district began transitioning middle school student accounts and district-issued devices to our Zero-Trust Student Filtering Model. This initiative reflects our continued commitment to providing a safe, secure, and learning-focused digital environment for all students. Looking ahead, we plan to gradually expand this Zero-Trust filtering model to elementary schools during the 2026-27 school year.

What This Means for Your Student
With this filtering model in place, students can access only educator-approved content when using district-issued devices and student accounts.

Key features include:

- **Curated Access:** Websites are blocked by default unless specifically approved for learning.
- **Teacher-Guided Access:** Staff can allow access to sites and resources as needed for instruction.
- **Enhanced Security:** The system helps prevent students from bypassing filters using proxies, VPNs, or other tools.
- **Safe Video Access:** Students will only view teacher-approved videos, with no general search access.
- **Fewer Digital Distractions:** Online access is aligned with instructional goals to promote focused learning.

What This Means for Families
This filtering model applies only to district-issued devices and student accounts. If your student encounters a website they believe supports their learning, and it is blocked, their teacher can review the site and enable access if appropriate.

We appreciate your support in fostering a safe, engaging, and distraction-free digital learning environment. If you have any questions or would like more information, please contact your student's school.

Thank you for partnering with us to support student success!

Sincerely,

Laura Assem
Executive Director, Technology Services

RCSD ROSEVILLE CITY SCHOOL DISTRICT
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Artificial Intelligence (AI) in Learning Tools

Roseville City School District (RCSD) is committed to providing safe, effective, and engaging learning experiences for all students. As technology continues to evolve, some district-approved digital learning tools may include or integrate features that use artificial intelligence (AI). RCSD is closely monitoring and aligning with upcoming state and federal guidance on AI literacy, as it becomes available.

At this time, RCSD has not adopted specific AI tools for student use. If and when AI-enabled tools are introduced in the future, they will be reviewed carefully to ensure they support instruction, protect student privacy, and align with district expectations.

What Is Artificial Intelligence (AI)?

Artificial intelligence refers to technology that can perform tasks such as recognizing patterns, making suggestions, or generating content based on information it has learned. In education, AI features may be used to support learning in ways such as:

- Providing feedback on student work
- Offering personalized learning supports
- Suggesting resources or practice activities
- Supporting accessibility features (such as translation or text-to-speech)

How RCSD Approaches AI Use in Schools

RCSD is committed to ensuring that any AI-related features in classroom tools are used responsibly and support learning. If AI-enabled features are introduced, the district will prioritize:

- Instructional Purpose: Tools must support curriculum, learning goals, and student success
- Student Safety & Privacy: Tools must align with RCSD expectations and applicable privacy requirements
- Age-Appropriate Use: AI features will be selected and used with student developmental levels in mind
- Teacher Guidance: Students will use digital tools under staff supervision and for instructional purposes

Family Choice and Opt-Out Option

If RCSD adopts AI-enabled learning tools for student use in the future, families will have the option to opt out. Please note that opting out may mean a student is unable to participate in certain technology-enhanced learning activities. In that case, families must contact the student's principal to discuss alternative learning arrangements.

Board Policies and Additional Information

RCSD's approach to digital tools, student safety, and responsible technology use is guided by Board Policy.
Please refer to the following policies:

- Policy 0441: Artificial Intelligence
- 6163.4-E PDF(1): Student Use Of Technology

Thank you for partnering with us to support safe and effective learning experiences for all students.

RCSD ROSEVILLE CITY SCHOOL DISTRICT
Est. 1869

Board of Education
Rob Baquera Alisa Fong
Steve Lesch Cami Walker Jonathan Zachreson
Derk Garcia, Superintendent

STUDENT ACCIDENT INSURANCE

2026-27 School Year

Dear Parents:

The Roseville City School District does not provide medical, accident or dental insurance for pupils injured on school premises or through school activities. In accordance with Education Code Section 49472, the District is making available a low cost medical/dental accident insurance program. The purpose of this plan is to provide assistance at a minimum cost to meet some of the expenses for accidental injury. The plan does not provide unlimited coverage, but does offer substantial assistance in the event of injury.

There are two levels of benefits available. The "High Option" is recommended if your child has no family coverage or if your private coverage has a high deductible. All plans are available on a "School Time" or "24-Hour" (all day, everyday) basis and can cost as little as $11 (one time annual payment). See rates below.

Please visit your Childs' School Office to obtain a detailed brochure/application, or you may obtain one and sign up online at www.peinsurance.com (click on Products, then Student Insurance). Please read the Student Benefits Plan Brochure to select the plan that best meets your needs.

NOW AVAILABLE AT NO COST – FREE PRESCRIPTION DRUG CARD – GET ONE AT YOUR CHILD'S SCHOOL OFFICE OR THE WEBSITE ABOVE

The plans pay the first $500.00 in benefits in addition to other insurance, which can help you meet your primary insurance deductibles and/or co-payments.

Since the district does NOT provide medical/dental accident insurance, we urge that serious consideration be given to the program. If you have further questions, please call Pacific Educators, Inc., Student Accident Department at (800) 722-3365 or (714) 639-0962.

All Plans Are A ONE TIME ANNUAL Payment*

Options	*Low*	*High*
At School Plan		
Grades P-8	$11.00	$25.00
Grades 9-12	$24.00	$54.00
24-Hr-a-Day Plan		
Grades P-8	$75.00	$161.00
Grades 9-12	$92.00	$192.00
Optional Tackle Football Coverage		
Grade 9	$36.00	$80.00
Grades 10-12	$84.00	$177.00

Please see online brochure for complete plan details

Amy Banks
Associate Superintendent
Business Services

*Please be aware that these rates are only for the 2026-27 school year and that they may change year to year

Pesticide Products Expected to be Used at RCSD School Sites During the 2026-27 School Year:

Information regarding pesticides and pesticide use reduction can be found at the Department of Pesticide Regulation

Product Name	Manufacturer	Acitve Ingredient	EPA Registration Number
565 Plus XLO	BASF	Pyrethrins	499-290
Advion Ant Gel Bait	Syngenta	Indoxacarb	100-1498
Advion Insect Granular Bait	Syngenta	Indoxacarb	100-1483
Alpine WSG	BASF	Dinotefuran	499-561
Alpine Flea Insecticide with IGR	BASF	Dinotefuran, Pyriproxyfen	499-540
Bifen I/T	Control Solutions Inc.	Bifenthrin	53883-118
Contrac CA	Bell Labs	Bromethalin	12455-151
Gentrol IGR	Zoecon	Hydroprene	2724-351
Maxforce Ant Bait Station	Bayer	Fipronil	432-1256
Maxforce Roach Bait Station	Bayer	Fipronil	432-1257
Maxforce Quantum Ant Bait	Envu	Imidacloprid	101563-140
Precor 2625	Zoecon	Etofenprox, Tetramethrin, Pyrethrins	89459-12
Precor IGR	Zoecon	Methoprene	2724-352
Premise Foam	Bayer	Imidacloprid	432-1391
Shockwave Fogging	MGK	Pyrethrins	1021-1810
Taurus SC	Control Solutions Inc.	Fipronil	53883-279
Tekko Trio Foam	Control Solutions Inc.	Hydroprene, Novaluron, Pyripoxfen	53883-475
Termidor SC	BASF	Fipronil	7969-210
Vendetta 360 Roach Gel Bait	Envu	Clothianidin, Pyriproxyfen	432-1259
Zenprox EC	Zoecon	Etofenprox,	2724-804

A copy of the school site integrated pest management plan can be found here:
Maintenance and Facilities - Pest Management

RCSD ROSEVILLE CITY SCHOOL DISTRICT
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2026/2027 School Year Calendar

JULY '26						0
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST '26						18
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	2	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER '26						21
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER '26						22
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				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER '26						14
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER '26						14
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY '27						18
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY '27						15
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH '27						17
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL '27						22
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY '27						19
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE '27						0
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

School in Session
PLC Wednesday - All Schools - Minimum Day
Teacher Workday/No Students
Non-School Day: Holidays
Non-School Day
Elementary Conference Week Schedule (Regular Schedule for Middle Schools)
Minimum Day (All Schools)
First Day of School

Students Not in School	
Staff Development (District)	8/3
Pre-Service Staff Development (Sites)	8/4, 8/5
Labor Day	9/7
Staff Development (District)	11/2
Veteran's Day	11/11
Thanksiving Break	11/23-11/27
Winter Break	12/21-1/1
New Year's Day	1/1
Staff Development (Sites)	1/4
Martin Luther King Jr. Day	1/18
Presidents' Week	2/15-2/19
Spring Break	3/22-3/29
Teacher Post-School Day	5/28
Memorial Day	5/31

First Day of School	**8/6/26**
End of First Trimester	10/30/26
End of Second Trimester	2/26/27
End of Third Trimester	5/27/27
Last Day of School	**5/27/2027**
Report Card PLC Days	10/28, 2/24, 5/19
Progress Report PLC Dates	9/16, 1/6, 4/14
Elementary Conference Week	11/16-11/20
PLC/Parent Conference - Elementary	3/10

PLC - Professional Learning Community: Minimum Day Every Wednesday (All Schools)

Approved by the Board of Education: 10/23/2025

**Note: Per Ed Code §37220, public schools shall close on the Friday or Monday of the week in which Lincoln's birthday (2/12) occurs.*