



CITY SCHOOL DISTRICT

ANNUAL PARENT NOTICE

2017-2018

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Dear Parent/Guardian:

State law requires school districts and the county office of education ("county office") to provide annual notice to parents/guardians of certain rights and responsibilities. Parents/guardians are required to acknowledge receipt of this notice by signing and returning the receipt and acknowledgment (Part I of Form A) to your school or county office program.

CURRICULUM AND INSTRUCTION

Instructional Materials:

All primary and supplemental instructional materials and assessments, including textbooks, teacher manuals, films, audio and video recordings, and software, will be compiled and stored by the classroom instructor and made available promptly for inspection by a parent/guardian in a reasonable time frame or in accordance with school district or county office policies or procedures. Education Code §§ 49091.10(a); 51101.

Observation:

Upon written request, a parent/guardian has the right to observe instruction and other school activities that involve his or her child or for the purpose of selecting a school in accordance with board policies on interdistrict and intradistrict transfers. Any observation will be done in accordance with policies established to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel. Education Code §§ 49091.10(b); 51101.

Beliefs:

A pupil may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. No pupil shall be relieved of any obligation to complete regular classroom assignments. Education Code § 49091.12(a).

Curriculum:

The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. The prospectus is available for review upon request and for copying at a reasonable charge. Education Code §§ 49091.14; 49063(k).

Animal Dissection:

A pupil, who has a moral objection to dissecting or otherwise harming or destroying animals as part of an instructional program, has a right to request an alternative educational project. Education Code §§ 32255-32255.6.

Sexual Health and HIV Prevention Education:

The Healthy Youth Act ("Act") authorizes a school district or county office to provide comprehensive sexual health education and HIV prevention education to all pupils in grades 7 to 12. Education Code §§ 51933 et seq.

- Written and audio visual educational materials used in comprehensive sexual health education and HIV prevention education will be made available for your inspection. Education Code § 51938.
- You will be notified whether the comprehensive sexual health education or HIV prevention education will be taught by school district/county office personnel or by outside consultants. Education Code § 51938.
- You may request a copy of the Act from the school district or county office. Education Code § 51938.
- You may request in writing that your child be excused from comprehensive sexual health education and HIV prevention education. (Fill out Part II of Form A to make a request.) Education Code § 51938.

Tests, Questionnaires, Surveys, Examinations on Personal Beliefs or Practices:

No pupil will be given any test, questionnaire, survey, or examination containing questions about a pupil's, or his/her parents'/guardians' beliefs or practices relating to sex, family life, morality, or religion, unless his/her parent/guardian provides prior written permission. Parents/guardians of all pupils in grades 7 to 12, will be given the opportunity to review any test, questionnaire, or survey about a pupil's attitude concerning or practices relating to sex before it is administered and will be given the opportunity to request in writing that his/her pupil not participate. Education Code §§ 51513; 51938; 51939.

Minimum Days and Staff Development:

Attached to this notice is the calendar for the school year which includes the current schedule of any minimum days or pupil-free staff development days. Parents/guardians will be notified during the school year of any additional minimum days and pupil-free staff development days not later than one month before the scheduled minimum or pupil-free day. Education Code § 48980(c).

PUPIL BEHAVIOR AND DISCIPLINE

Sexual Harassment:

The school district and county office prohibit sexual harassment of or by any pupil or by anyone employed by or otherwise working or volunteering for the school district or county office. Prohibited sexual harassment includes but is not limited to unwelcome sexual advances, requests for sexual favors and other verbal, visual, or physical conduct of a sexual nature. Any person who feels that he/she is being discriminated against or harassed should immediately contact their principal or designee so that he/she can address the situation. A written complaint may be filed in accordance with the district or county office's Uniform Complaint Procedures. Written complaint procedures are available at all school sites. A copy of the school district or county office's written policy on sexual harassment, as it pertains to pupils, is attached to this notice. Education Code §§ 48980(g), 212.5, 231.5; C.C.R. § 4917..

Evaluations:

A pupil may not be tested for behavioral, mental, or emotional evaluation without the informed written consent of his or her parent/guardian. Education Code § 49091.12(c).

Unexcused Absence:

Parents/guardians will be notified in a timely manner if their child is absent from school without permission. Education Code § 51101(a)(4).

Truancy:

Upon a pupil's initial classification as a truant, you will be notified of the following:

- a. That the pupil is truant.
- b. That the parent or guardian is obligated to compel the attendance of the pupil at school.
- c. That you may be guilty of a criminal infraction if you fail to meet this obligation.
- d. That alternative educational programs are available in the district.
- e. That you have the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy.
- f. That the pupil may be subject to arrest and prosecution.
- g. That the pupil may be subject to suspension, restriction, or delay of the pupil's driving privilege.
- h. That it may be recommended that you accompany the pupil to school and attend classes with the pupil for one day.

Education Code § 48260.5.

Chronic Truancy:

The parent/guardian of any pupil in grades 1 through 8 who is found to be a "chronic truant" may be found guilty of a misdemeanor. Education Code § 48263.6; Penal Code § 270.1.

Pupil Discipline Rules:

A copy of the school's pupil discipline rules may be obtained by contacting the principal or his/her designee. The parent/guardian of a pupil who has been suspended by a teacher may be required to attend a portion of a school day in his or her child's class. Education Code §§ 35291; 48900.1.

PUPIL HEALTH, SAFETY AND MEDICAL TREATMENT

Fingerprint Policy:

Information concerning the school district or the county office's pupil fingerprint policy, if any, is provided at the time of enrollment. Education Code §§ 32390, 48980(f).

Confidential Medical Services:

Pupils enrolled in grades 7 through 12 may be excused from school by school authorities for the purpose of obtaining confidential medical services without the consent of the pupil's parent. Education Code § 46010.1.

Pupil Immunization:

No student shall be admitted to school until the student is immunized as required by law. When there is good cause to believe that a student has been exposed to a communicable disease and his or her documentary proof of immunization status does not show proof of immunization against that disease, the student may be temporarily excluded from school until the local health officer is satisfied the student is no longer at risk of developing or transmitting the disease.

If a parent or guardian files with the governing authority a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization, that child shall be exempt from the immunization requirements.

Effective January 1, 2016, the California Legislature eliminated the exemption from specified immunization requirements based upon personal beliefs. A student who, prior to January 1, 2016, submitted a letter or affidavit on file with his/her school stating beliefs opposed to immunization shall be allowed enrollment until the student enrolls in the next grade span. Grade span means (1) from birth to preschool; (2) Kindergarten and grades 1 to 6, inclusive, including transitional kindergarten; and (3) grades 7 to 12 inclusive.

Health and Safety Code §§ 120335, 120370; Education Code §§ 48216, 49403.

Physical Examinations:

A child may be excluded from physical examination whenever a parent/guardian files a written statement with the school that they will not consent to a physical examination of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious or infectious disease, the child will be excluded from school attendance. (School children are examined for vision, hearing, and curvature of the spine at selected grade levels.) Education Code §§ 49450 – 49455.

State law requires that for each child enrolled in the first grade, the parent/guardian must present within 90 days after entrance, a certificate, signed by a physician, verifying that the child has received appropriate health screening and evaluation including a physical examination within the last 18 months. A parent/guardian may file with the school district a written objection or waiver stating the reasons why he or she was unable to obtain such services. Free health screening is available for low income children for up to 18 months prior to entry into 1st grade. Parents/guardians are encouraged to obtain required health screenings simultaneously with required immunizations. Health and Safety Code §§ 124085, 124105.

Psychological Testing:

A parent/guardian has the right to receive information about psychological testing the school does involving their child and to deny permission to give the test. Education Code § 51101(a)(13).

Pupil Medication:

Any pupil who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instruction from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and a written statement from the pupil's parent, foster parent, or guardian indicating their desire to have the school assist in administering the physician and surgeon, or physician assistant's instructions. Any student who wishes to carry and self-administer prescription auto-injectable epinephrine and/or self-administered inhaled asthma medication must submit both a written statement of instruction from their physician and surgeon or physician assistant that includes a confirmation that the student is able to self-administer such medication, and a written statement from the pupil's parent, foster parent, or guardian consenting to the self-administration, as well as applicable releases. Any pupil who uses auto-injectable epinephrine or inhaled asthma medication in a manner other than as prescribed is subject to discipline. Education Code §§ 49423, 49423.1.

Continuing Medication:

A parent/guardian of a pupil on a continuing medication regimen for a non episodic condition shall inform the school of the medication being taken, the current dosage, and the name of the supervising physician. With a parent/guardian consent, the school nurse or other designated employee may communicate with the physician with regard to the possible effects of the drug on the child's physical, intellectual and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or over dosage. Education Code § 49480.

Pupil Insurance:

The school district or county office may provide or make available medical or hospital services, or both, for injuries to pupils arising from school programs or activities. No pupil will be compelled to accept such services. You may obtain further information regarding availability of pupil accident insurance by contacting the school principal. Education Code § 49472.

Emergency Medical Care:

All pupils must have an emergency information card filled out and signed by the parent/guardian at the beginning of the school year. If your child is ill or injured during regular school hours and, requires reasonable medical treatment, and if you cannot be reached, the school district, county office or the principal cannot be held liable for reasonable treatment of your ill or injured child without your prior consent, unless you have previously filed a written objection to any medical treatment other than first aid. Education Code §§ 49407; 49408.

Pupil Safety:

A parent/guardian has the right to have a safe and supportive learning environment for his/her child. Education Code § 51101(a)(7).

Unsafe School Choice Option:

Students who attend a persistently dangerous school and students who are victims of a violent criminal offense, while in or on the grounds of a public school must be allowed to attend a safe public school. 5 C.C.R. §§ 11992, 11993; 20 U.S.C. § 7912.

Tobacco-Free Campus:

Check with the school office for the policy, if any, regarding the prohibition against the use of tobacco products at any time on or in district or county office property, buildings, or vehicles. Health and Safety Code § 104420.

Sun Protective Clothing:

Any pupil may use articles of sun protective clothing, including hats, for outdoor use during the school day, subject to school district or county office dress code policies. Any pupil may use sunscreen during the school day without a physician's note or prescription but school personnel are not required to assist pupils in applying sunscreen. Education Code § 35183.5.

Oral Health Assessment:

Any pupil, while enrolled in kindergarten in a public school or while enrolled in first grade if the pupil was not previously enrolled in kindergarten, unless excused, must present proof no later than May 31 of the school year of having received an oral assessment by a licensed dentist or other licensed or registered dental health professional. The assessment must be performed no earlier than 12 months prior to initial enrollment of the pupil. Parents/guardians of such pupils will be notified of this assessment requirement. Education Code § 49452.8.

PUPIL PERFORMANCE AND EVALUATION

Accountability Report Card:

A copy of the school district and county office's accountability report card may be obtained from the school upon request. Education Code § 35256.

Parent Meeting with Teacher and Principal:

Upon reasonable notice, a parent/guardian has the right to meet with his/her child's teacher(s) and principal. Education Code § 51101(a)(2).

Parent Notification:

A parent/guardian has the right to be notified concerning their child's classroom and standardized test performances, when their child has been identified as at risk of retention, and to be informed about school rules, including disciplinary rules and procedures, attendance policies, retention and promotion policies, dress codes, school visiting procedures and the person to contact should problems arise with their child. Education Code §§ 48070.5, 51101(a)(5), (9), (12), (16).

Academic Expectations:

A parent/guardian has the right to be informed of the academic expectations of his/her child. Education Code § 51101(a)(11).

High School Exit Exam:

Each pupil completing grade 12 is no longer required to successfully complete the California High School Exit Exam ("CAHSEE") as a condition of graduation for the 2015-2016, 2016-2017, and 2017-2018 school years. Education Code §§ 48980(e), 60850, 60851.5.

College Admission Requirements and Career Technical Information:

School districts offering any of grades 9-12 shall provide the following brief explanation of college admission requirements, a brief description of career technical education, and information about how pupils may meet with school counselors to help them select courses to meet college admission requirements and/or enroll in career technical education courses.

1. College Admission Requirements (A-G Requirements) for California State University (CSU) and University of California (UC)

Additional information about admission requirements for the CSU system can be found at www.csumentor.edu/planning/high_school/. Additional information about admission requirements for the UC system can be found at www.universityofcalifornia.edu/admissions. Additional information about course offerings can be found in the high school student handbook.

- a. History or Social Science – 2 years
- b. English – 4 years
- c. Math – 3 years (UC recommends 4 years)
- d. Laboratory Science – 2 years (UC recommends 3 years)
- e. Language Other Than English – 2 years (UC recommends 3 years)
- f. Visual and Performing Arts – 1 year
- g. College Preparatory Elective – 1 year

2. Career Technical Education (CTE):

Career technical education is a program of study that involves a multiyear sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. Additional information regarding career technical education can be found at <http://www.cde.ca.gov/ci/ct/>.

3. Counseling Services

High school counselors are available to meet with parents and students to assist in selecting courses that meet college admission requirements, enroll in CTE, or both. If you would like to schedule an appointment with a counselor, contact the counseling department.

Education Code §§ 48980(l); 51229.

Advanced Placement Examination:

Pupils enrolled in at least one Advanced Placement class and who qualify as economically disadvantaged, may apply for assistance to cover the cost of advanced placement examination fees. Pupils should contact a counselor or other administrator at his/her school for eligibility information. Education Code §§ 48980(k); 52240 et seq.

California Assessment of Student Performance and Progress:

Commencing with the 2014-2015 school year, the California Assessment of Student Performance and Progress System includes Smarter Balanced Summative assessments in English Language Arts and Math in grades three through eight and eleven and alternate assessments in English Language Arts and Math in grades three through eight and eleven for students with significant cognitive disabilities. The CST for science is required for all students in grades five, eight and ten unless the student's IEP indicates administration of the CMA or CAPA. An optional, standards based test in Spanish for reading/language arts in grades two through eleven for Spanish-speaking English learners who either receive instruction in their primary language or have been enrolled in a school in the United States for less than twelve months may be administered at District discretion. A parent or guardian may make a written request to excuse his or her child from any or all parts of the assessment. Education Code §§ 60640, 60615, 5 C.C.R. § 852.

PUPIL RECORDS

Review of Pupil Records:

Parents/guardians have the right to question, and receive an answer regarding items on their child's record that appear inaccurate, misleading, or that invades the child's privacy. Education Code § 51101.

Notification of Privacy Rights of Pupils:

Federal and state laws grant certain privacy rights and rights of access to pupil records to students and to their parents/guardians. Full access to all personally identifiable written records, maintained by the school district or county office must be granted to: (1) Parents/guardians of a student age 17 or younger; and (2) Students age 18 or older, or students who are attending an institution of postsecondary instruction ("adult student"). In addition, parents/guardians of a student age 18 or older who is dependent for tax purposes, students age 16 or older or who have completed the 10th grade, and students age 14 or older who are both a "homeless child or youth" and an "unaccompanied youth" as defined in the McKinney-Vento Homeless Assistance Act ("eligible student"), must be permitted access to those particular pupil records relevant to the legitimate educational interest of the requester.

Parents/guardians, or an adult or eligible student, may review individual records by making a request to the principal. The principal will see that explanations and interpretations are provided if requested.

A parent/guardian has the right to question and receive any information regarding items on his/her child's record that appears inaccurate, misleading or that invades his/her child's privacy. Information which is alleged to be inaccurate, inappropriate, or misleading may or may not be removed by the Superintendent or his/her designee.

In addition, a parent/guardian, adult or eligible student may receive a copy of any information in the pupil's records at a reasonable cost per page. School district and county office policies and procedures relating to types of records, kinds of information retained, persons responsible for maintaining pupil records, directory information, access by other persons, review, and to the challenge to content of records is available through the principal or his/her designee. Parents/guardians may contact the school to review the log listing those who have requested or received information from a pupil's file. Access to a pupil's records will only be granted to those with a legitimate educational interest.

When a student moves to a new school district, records will be forwarded upon request of the new district. At the time of transfer, the parent/guardian or an eligible student may challenge, review or receive a copy at reasonable fee of the requested records. Parents/guardians may contact the school district or county office for any policy regarding the review and expungement of pupil records.

If you believe the school district or county office is not in compliance with federal regulations regarding privacy, you may file a complaint with the Family Policy Compliance Office of the U.S. Department of Education at 400 Maryland Avenue, SW, Washington, DC 20202-5920.

The school district also makes certain student directory information available in accordance with state and federal laws. This means that each student's name, birth date, birthplace, address, telephone number, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards achieved, and the most recent previous public or private school attended by the student, may be released to certain specified agencies. Appropriate directory information may not be provided to any private, profit making entity other than employers, prospective employers or to representatives of the news media. Names and addresses of seniors or terminating students may be given to public or private schools and colleges.

Upon written request from the parent/guardian of a student age 17 or younger, the school district will withhold directory information about the student. (Fill out Part III of Form A to make a request.) If the student is 18 or older or enrolled in an institution of post-secondary instruction and makes a written request, the student's request to deny access to directory information will be honored. Requests should be submitted within 30 calendar days of receipt of this notification.

Directory information will not be released regarding a student identified as a "homeless child or youth" as defined in the McKinney-Vento Homeless Assistance Act, unless a parent or student accorded parental rights has provided prior written consent that the directory information may be released.

Education Code §§ 49060-49078; 51101; FERPA 20 U.S.C. § 1232g; 34 C.F.R. § 99.37.

Disclosure of Student Information Pursuant to Court Order or Subpoena:

Information concerning a student must be furnished in compliance with a court order or lawfully issued subpoena. Reasonable effort shall be made to notify the parent/guardian in advance of disclosing student information pursuant to a subpoena or court order. Education Code § 49077.

ATTENDANCE, TEMPORARY INSTRUCTION AND ENROLLMENT

Excused Absences:

No pupil will have his/her grade reduced or suffer a loss of academic credit on account of an excused absence when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. An excused absence is defined in Education Code section 48205 as an absence:

1. Due to his or her illness.
2. Due to quarantine under the direction of a county or city health officer.
3. For the purpose of having medical, dental, optometrical, or chiropractic service rendered.
4. For the purpose of attending the funeral services of a member of his or her immediate family as defined in the Education Code, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the services are conducted outside California.
5. For the purpose of jury duty in the manner provided for by law.
6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
7. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats which shall not exceed four (4) hours per semester, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
8. For the purpose of serving as a member of a precinct board for an election pursuant to § 12302 of the Elections Code.
9. For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
10. For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

A pupil with an excused absence shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

Education Code §§ 48980; 48205; Elections Code § 12302.

Absence for Religious Exercises:

Permissive absence may be granted for governing board approved religious exercises or instruction if a pupil has attended at least the minimum school day. Education Code §§ 46014; 48205.

Attendance Options:

California law gives parents/guardians the right to receive notification of all existing statutory attendance options and local attendance options available in the school district, including options for meeting residency requirements for school attendance, programmatic options offered within local attendance areas, and any special programmatic options available on both an interdistrict and intradistrict basis.

Parents/guardians may contact their student's school or district of residence for more information about the available statutory and local attendance options, including information regarding application procedures for alternative attendance areas or programs and district application form(s) for requesting a change of attendance, and for information regarding the appeals process, if any, when a change of attendance is denied.

Education Code § 48980(h).

Individual Instruction:

Except for pupils receiving individual instruction provided pursuant to a school district or county office-sponsored program, a pupil with a temporary disability which makes attendance in the regular day classes or alternative education program in which the pupil is enrolled impossible or inadvisable shall receive individual instruction provided by the school district in which the pupil is deemed to reside. Education Code § 48206.3.

Residence When Hospitalized:

Notwithstanding compulsory education requirements, a pupil with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, which is located outside of the school district in which the pupil's parent/guardian resides shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. It shall be the primary responsibility of the parent/guardian of a pupil with temporary disability to notify the school district in which the pupil is deemed to reside of the pupil's presence in a qualifying hospital. Education Code §§ 48207; 48208.

Residence Based on Parent/Guardian Employment:

A pupil complies with the residency requirements for school attendance in a school district, if the pupil's parent or guardian resides outside the boundaries of that school district but is employed and lives with the pupil at the place of his/her employment within the boundaries of the school district for a minimum of 3 days during the school week. Education Code § 48204(a)(7).

A pupil may also be deemed a pupil having complied with the residency requirements for school attendance in a school district if at least one parent/guardian is physically employed within the boundaries of that district for a minimum of 10 hours during the school week. Education Code § 48204(b).

Attendance Where Caregiver Resides:

If your child lives in the home of a caregiving adult, as defined by law, your child may attend the school district in which that residence is located. Execution of an affidavit, under penalty of perjury, by the caregiving adult is required to determine that your child lives in the caregiver's home. Education Code § 48204(a); Family Code §§ 6550-6552.

Intradistrict Enrollment:

Residents of a school district may apply to enroll their child in other schools within the district to attend on a space available basis. Intradistrict enrollment is not applicable to districts with only one school or with schools that do not serve any of the same grade levels. Education Code § 35160.5(b).

Interdistrict Attendance:

A pupil may attend a school in a district other than the pupil's district of residence pursuant to an interdistrict agreement. Each school district has adopted policies regarding interdistrict attendance. You may contact your student's school for an application and further information. Education Code §§ 46600 et seq.

Open Enrollment Act:

Parents/guardians of students enrolled in schools that have been identified by the California Superintendent of Public Instruction as low-achieving, as defined, may seek to transfer to a higher-achieving school for the next school year. Education Code §§ 48350 et seq.

Specific School Request:

Parents/guardians have the right to request a specific school and to receive a response. Such a request does not obligate the school to grant the request. Education Code § 51101(a)(6).

Notice of Alternative Schools:

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines an alternative school as a school or separate class group within a school which is operated in a manner designed to:

- a. Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility and joy.
- b. Recognize that the best learning takes place when the student learns because of his desire to learn.
- c. Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may result wholly or in part from a presentation by his teachers of choices of learning projects.
- d. Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- e. Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent/guardian, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. Contact the school for more information. Education Code §§ 58500;

MISCELLANEOUS

Parent Involvement:

A parent/guardian has the right to participate as a member of a school site council, a parental advisory council, or a site-based management leadership team in accordance with the rules governing parent membership of those organizations. A copy of the school district's policy regarding Parent Involvement is attached to this notice. Education Code § 51101(a)(14).

Volunteering Time and Resources:

Parents/guardians may volunteer their time and resources for the improvement of school facilities and programs under the supervision of district employees. A school plan is available to parents which describes opportunities to participate in professional development. Education Code § 51101(a)(3).

Open Campus:

A school district that has decided to permit pupils enrolled in a high school to leave the school grounds during the lunch period is not liable for the conduct or safety of any pupil during such times as the pupil has left the school grounds during the lunch period. Education Code § 44808.5.

Pupils with Exceptional Needs:

Placer County school districts are included in the Placer County Special Education Local Plan Area ("SELPA"). Pupils with exceptional needs, as defined by Education Code § 56026, have a right to a free and appropriate public education. If you believe your child is in need of special education services, contact your school principal or the Placer County Office of Education at (530) 889-8020.

Some pupils with special needs who do not qualify for special education may qualify for assistance under Section 504 of the Rehabilitation Act if he/she has a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. The school district and county office have policies and procedures to identify and evaluate any student who may need assistance in his/her educational program or to provide access into district programs. Pupils or parents or others who have questions or concerns regarding the Section 504 policy may contact the school district or the county office.

Minimum Age for Admission to Kindergarten:

Districts shall admit a pupil into kindergarten at the beginning of the school year, or at a later time in the same school year, if the pupil will be 5 years of age on or before September 1 of the school year. Education Code § 48000(a).

Free or Reduced Price Meals:

Free or reduced price meals are available for needy pupils. Contact the school for eligibility information. Education Code §§ 49510 et seq.; 48980.

Personal Property:

School districts and the county office are not responsible for personal property. Pupils are discouraged from bringing non-instructional items to school. Education Code § 35213.

Parent Responsibility:

Parents/guardians are liable for all damages caused by the willful misconduct of their minor children which results in the death or injury to other students, school personnel, school volunteer or school property. Education Code § 48904; Civil Code § 1714.1.

Asbestos Management Plan:

The school district has a current management plan for asbestos containing materials for all district portables. The plan is available for inspection at the office of the superintendent during normal business hours. 40 C.F.R. § 763.93; Education Code § 49410 et seq.

Use of Pesticide Products:

Please find attached to this notice a list of pesticide products expected to be applied at school sites this year. Recipients of this notice may register with their school site if they wish to receive notification of individual pesticide applications at the school site. Education Code §§ 17612; 48980.3.

Uniform Complaint Procedures:

The school district and county office have adopted Uniform Complaint Procedures for the filing, investigation and resolution of complaints alleging unlawful discrimination, harassment, intimidation, and bullying, based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics; failure to comply with specified state and/or federal laws governing educational programs, adult basic education, consolidated categorical aide programs, migrant education, vocational education, child care and development programs, child nutrition programs, special education programs, education of pupils in foster care and pupils who are homeless, and safety planning requirements; failure to comply with Local Control and Accountability Plan requirements; and for unlawfully charging pupil fees. A copy of the district or county office's Uniform Complaint Procedures is enclosed with this Notice. 5 C.C.R. § 4600 et seq.; Education Code § 49013 48853.5

Williams Uniform Complaint Procedure:

The school district and county office have adopted policies and procedures regarding complaints for deficiencies related to textbooks and instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students or staff, and teacher vacancy and misassignment. For more information regarding Williams Uniform Complaint Procedures and/or to obtain a complaint form or assistance with the process, please contact the school district or the county office. 5 C.C.R. § 4680 et seq.; Education Code § 35186.

FEDERAL REGULATIONS & ACTS

Individuals with Disabilities:

In accordance with federal and state laws, the school district and county office will not discriminate against an individual with disabilities as far as involvement in programs and activities and in the use of facilities. If your child needs special accommodations, please contact the school district or the county office. 34 C.F.R. § 104.8.

Nondiscrimination:

The school district and county office have a policy of nondiscrimination on the basis of a person's actual or perceived ethnicity, religion, sex, gender, gender identity, gender expression, color, race, ancestry, national origin, physical or mental disability, age or sexual orientation or association with a person or a group with one or more of these actual or perceived characteristics, in any of its policies, practices or procedures programs or activities. The school district's and county office's nondiscrimination policy comply with the requirements of Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 the Rehabilitation Act of 1973, the Individuals With Disabilities Education Improvement Act of 2004 and other related state and federal laws. Pupils or parents or any other individual having questions or concerns regarding these nondiscrimination and harassment policies or who may wish to file a complaint, should contact the school district or the county office. Education Code § 220, 5 C.C.R. §§ 4900 et seq.

Professional Qualifications of Teachers:

At the beginning of each school year, parents/guardians may request information regarding the professional qualifications of their child's classroom teachers including, at a minimum:

- Whether the teacher has met state qualification and licensing criteria for the grade level(s) and subject area(s) in which the teacher provides instruction.
- Whether the teacher is teaching under an emergency or other provisional status through which state qualification or licensing criteria have been waived.
- The baccalaureate degree major of the classroom teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certificate or degree.
- Whether their child is provided services by paraprofessionals, and if so, their qualifications.

20 U.S.C. § 6312

Access by Military Recruiters:

Military recruiters will have access to all secondary pupils' names, addresses and phone listings unless a parent/guardian requests that such information not be released without the prior written consent of the parent/guardian. 10 U.S.C. § 503, 20 U.S.C. §7908, 34 C.F.R. § 200.61.

Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA):

PPRA affords parents/guardians of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

A. Consent before pupils are required to submit to a survey that concerns one or more of the following “protected areas” of information if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income, other than as required by law to determine program eligibility.

B. Receive notice and an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)

C. Inspect, upon request and before administration or use:

1. Protected information surveys of students and surveys created by a third party;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. Board policies regarding these rights may be obtained from the school district or county office.

Parents/guardians who believe their rights have been violated under this section may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-5920

20 U.S.C. § 1232h.



ANNUAL PARENT NOTICE 2017-2018

Sexual Harassment: Following is the school district's written policy on sexual harassment, as it pertains to pupils. Education Code §§ 48980(g), 212.5.

Sexual Harassment

The Board of Education is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer.

Complaints regarding sexual harassment shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy.

Instruction/Information - The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made
6. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable

Disciplinary Actions - Any student who engages in sexual harassment or sexual violence at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Any staff member found to have engaged in sexual harassment or sexual violence toward any student shall be subject to discipline up to and including dismissal in accordance with applicable policies, laws, and/or collective bargaining agreements.

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

Parent Involvement:

The Board of Education recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.

Title I Schools

Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funding. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)

The Superintendent or designee shall ensure that the district's parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how the district will carry out each activity listed in 20 USC 6318. (20 USC 6318)

The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs, activities, and regulations. He/she also shall involve parents/guardians of participating students in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent involvement policy in accordance with 20 USC 6318.

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

Bullying and Cyber-bullying: - The Board of Education recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student. Board Policy 5131.2

No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel.

Cyberbullying includes the creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable district and school plans.

As appropriate, the Superintendent or designee may collaborate with law enforcement, courts, social services, mental health services, other agencies, and community organizations in the development and implementation of joint strategies to promote safety in schools and the community and to provide services for alleged victims and perpetrators of bullying.

Bullying Prevention - To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying.

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

Staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective response.

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention - Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code [234.1](#)).

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code [48900.9](#))

Reporting and Filing of Complaints - Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within three business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3 - Uniform Complaint Procedures.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Investigation and Resolution of Complaints - Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3.

If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

Discipline - Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code [48900](#), may include suspension or expulsion in accordance with district policies and regulations. Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

Product Name	Manufacturer	Active Ingredient	EPA Registration Number
565 Plus XLO	BASF	Pyrethrins	499-290
Advion Cockroach Gel Bait	Syngenta	Indoxacarb	100-1484
Advion Ant Gel Bait	Syngenta	Indoxacarb	100-1498
Alpine Roach Gel Bait	BASF	Dinotefuran	499-507
Alpine WSG	BASF	Dinotefuran	499-561
Alpine Flea Insecticide with IGR	BASF	Dinotefuran, Pyriproxyfen	499-540
Archer IGR	Syngenta	Pyridine	100-1111
BP-300	BASF	Pyrethrin	499-450
ContraC	Bell Labs	Bromadiolone	12455-79
Delta Dust	Bayer	Deltamethrin	432-772
Gentrol IGR Concentrate	Zoecon	Hydroprene	2724-351
Harmonix	Bayer	Pyrethrins	432-1526
Maxforce Ant Bait Gel	Bayer	Fipronil	432-1264
Maxforce Ant Bait Station	Bayer	Fipronil	432-1256
Maxforce Roach Bait Gel	Bayer	Fipronil	432-1259
Maxforce Roach Bait Station	Bayer	Fipronil	432-1257
P.I.	BASF	Pyrethrins	499-444
Precor 2000 Plus	Zoecon	Methoprene, Permethrin	2724-490
Precor IGR Concentrate	Zoecon	Methoprene	2724-352
Premise Foam	Bayer	Imidacloprid	432-1391
Round Up Pro Max(weed control)	Monsanto	Glyphosate	524-579
Shockwave	MGK	Pyrethrins	1021-1810
Suspend Polyzone	Bayer	Deltamethrin	432-1514
Suspend SC	Bayer	Deltamethrin	432-763
Talstar P	FMC	Bifenthrin	279-3206
Tempirid ReadySpray	Bayer	Imidacloprid, Cyfluthrin	432-1527
Tempirid SC	Bayer	Imidacloprid, Cyfluthrin	432-1483
Tempo Ultra WSP	Bayer	Cyfluthrin	432-1377
Termidor SC	BASF	Fipronil	7969-210
Turflon Ester Ultra	Dow AgroSciences	Triclopyr	62719-566
Vendetta Plus	MGK	Abamectin, Pyriproxyfen	1021-2593
Wasp Freeze	BASF	Allethrin	499-362
Zenprox Aerosol	Zoecon	Pyrethrins, Tetramethrin, Etofenprox	2724-675
Zenprox EC	Zoecon	Etofenprox, Piperonyl butoxide	2724-804

Use of Pesticide Products: The pesticide products expected to be applied at a district school facility this year are listed below with their active ingredient(s) and an internet address to access information on pesticides developed by the Department of Pesticide Regulation is also below.

Upon request, the school district will supply information about individual pesticide applications at a school site at least 72 hours before application. Please call the Maintenance Department at 771-1670. Additional information about pesticide use can be obtained at <http://apps.cdpr.ca.gov/schoolipm/>. Education Code §§ 17612; 48980.3.



CITY SCHOOL DISTRICT

Derk Garcia, Superintendent

RCSD PARENT/SCHOOL COMPACT

School Responsibilities

The school plays a very important role in developing learning skills for life. To enhance your child's education and success in school, your child's school will make every effort to:

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards as follows:

- Provide highly qualified staff including support staff (instructional aides).
- Utilize a Standards Based Curriculum, and research-supported intervention programs.

Hold parent-teacher conferences at the elementary schools, during which this compact will be discussed as it relates to the individual child's achievement. Fall conferences will be held during conference week in November of each year. Spring conferences will be held to discuss plans for assisting students who are not meeting grade level standards.

Provide parents with frequent communication about their children's progress.

- Progress Reports will be provided each trimester for students falling below expected target levels of proficiency (grades K-8).
- Standards Based Report cards will be provided for all students each trimester.

Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

- Teachers will be available 20 minutes before and after school most days to meet with parents. Additional conferences may be initiated at parent or teacher request.
 - ◊ Appointments are encouraged for the convenience of parents and staff.
 - ◊ Translation will be available upon request.
- Teachers are available via phone and/or email before or after school hours.
 - ◊ Voice mail is available for all teachers during the school day.

Provide parents opportunities to volunteer and participate in classrooms by:

- ◊ Working with students.
- ◊ Supporting or assisting the teacher with projects and activities.
- ◊ Volunteering as an elementary Art Docent or within a school specific program.

Parent Responsibilities

Parents and family are a child's first and most important teachers. To encourage my child's learning and success in school, I will make every effort to:

- Ensure my child's attendance for the full instructional day.
 - ◊ Send my child to school on time, well rested, nourished and ready to learn every day.
 - ◊ Schedule appointments after school hours or during vacation periods.
- Attend Back to School Night, Parent Conferences, and other school events.
- Provide a quiet place for my child to study every night.
- Motivate my child and help them improve in school.
- Spend at least 30 minutes per day reading with/to my child.
- Volunteer at my child's school.
- Participate, as appropriate, in decisions relating to my children's education.
- Promote positive use of my child's extracurricular time.
- Stay informed about my child's education by promptly reading all notices from the school or the school district.
- Communicate to the school any factors that may affect my child's performance in school.
- Partner with my child's teachers, maintaining a positive, constructive relationship.

Student Responsibilities

Students who take responsibility for their education learn more. To maximize my learning, I will make every effort to:

- Come to school on time, ready to learn, and bring all necessary materials, and completed assignments.
- Respect the school, and other students, staff and families, and know and follow school and class rules.
- Read and abide by policies and procedures in the Parent-Student Handbook.
- Communicate regularly with my parents and teachers about school experiences so they can help me to be successful in school.
- Read or be read to each night.
- Stay motivated to improve in school.



Dear Parents and/or Guardians,

The Roseville City School District ("District" or "RCSD") believes in preparing students for their future by teaching them relevant skills to become college and career ready in a 21st century learning atmosphere. We are pleased to provide students with access to G-Suite (formerly Google Apps for Education) both in the classroom, and accessible from home.

With Google's range of tools for teaching and learning, students will have access to the following web based solutions, hosted by Google, as part of the District's online presence with G-Suite:

- **Calendar:** Manage all events from one place, integrated with Gmail, Drive, Contacts, Sites and Hangouts.
- **Classroom:** Create and organize assignments, provide feedback, and easily communicate with classes.
- **Drive:** Anywhere access to files through secure cloud storage with unlimited storage.
- **Google Sites:** Create and share web pages.
- **Google Office Suite:** Docs, Slides, and Sheets.

Using these tools, students collaboratively create, edit and share files and websites for school related projects. As well as, have the ability to communicate via email with other students and teachers, accessible from anywhere there is an internet connection. Each student's account will be monitored by District staff to ensure compliance with the District's Acceptable Use Policy (attached). Please review this policy with your child.

Technology use in the Roseville City School District is governed by federal and state laws, including the Children's Online Privacy Protection Act (COPPA), Children's Internet Protection Act (CIPA) and Family Educational Rights and Privacy Act (FERPA). COPPA applies to commercial companies and limits their ability to collect personal information from children under 13 year of age. CIPA requires public and school libraries to have a policy of Internet safety for children, specifically requiring protection that "blocks or filters" access to visual depictions that are obscene or harmful to minors. Under FERPA and corresponding California law, a student's education records are protected from disclosure to third parties. The District does not collect personal student information for commercial purposes, nor does it disseminate student's educational records to third parties.

G-Suite is equipped with a robust software program that gives the District control over applications and content, restrict access to non-approved applications or content, and allows administrators to establish policies specifying who their users can communicate with via email. Each student's account will be filtered to prevent transmission of profanity, hate mail and bullying, explicit language and other inappropriate content. All student accounts will be protected by the "walled garden" prevent users from sending or receiving mail from domains outside of rcsdkids.us and rcsdk8.org.

If you have any questions, please contact your child's teacher or principal.

Thank you,

Laura Assem, Director of Technology

The **Roseville City School District** (“RCSD” or “District”) Governing Board intends that technological resources provided by the district be used in a safe, responsible and proper manner in support of instructional programs, and for the advancement of student learning. In this agreement, the student and his/her parent/guardian shall agree not to hold the district, or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

The District agrees to allow the student identified above (“Student”) to use the district’s technology resources to access the Internet and/or Intranet (referred to collectively as “the Internet”) under the following terms and conditions:

1. **Conditional Privilege.** The Student's use of the district's resources, including access to the Internet ("District Technology Resources") is a privilege conditioned on the Student's agreeing to the district policies and terms of this agreement and on the Student's abiding by the same. Specifically, no student may use the District's access to the Internet (District Internet Access) unless the Student and his/her parent or guardian have read and signed this agreement.
2. **Acceptable Use.** The Student agrees that he/she will use the District's Internet Access for educational purposes only. In using the Internet through the District Internet Access, the Student agrees to obey all federal and state laws and regulations, and district policies. The Student also agrees to abide by any Internet use rules instituted at the Student's school or class, whether those rules are written or oral. District policies may be updated from time to time, and updates will be available for review through the school or the district’s web site.
3. **Penalties for Improper Use.** If the Student violates this agreement and misuses the District's Internet Access, the Student may be subject to disciplinary action, revocation of the Student's user account and access to the Internet, as well as legal or criminal action where appropriate.
4. **"Misuse of the District's access to the Internet"** includes, but is not limited to, the following:
 - a. use of the district's access to the Internet for other than approved educational purposes;
 - b. gaining intentional access or maintaining access to materials which are obscene, pornographic, or containing inappropriate language.
 - c. using the Internet for any illegal activity, including: computer hacking, plagiarism (or intellectual property law violations) and/or copyright infringement;
 - d. causing congestion or disruption of the network through lengthy downloads of unapproved large files or other activities, including the intentional introduction of viruses to the system and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so called “hacking;”
 - e. accessing instant messages, chat rooms, forums, e-mail, message boards, social media, or host personal web pages, except school approved, authorized by the instructor for a class activity directly supervised by a staff member;
 - f. participating in “Cyber Bullying”. Cyber bullying includes the transmission of communications, posting of harassing messages, direct threats, or other harmful texts, sounds, or images on the Internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication device. Cyber bullying also includes breaking into another person’s electronic account and assuming that person’s identity in order to damage that person’s reputation. No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyber-bully, cause bodily injury to, or commit hate violence against any other student or school personnel. (Board Policy 5131 (a))
 - g. Student shall not access, post, submit, publish or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, ethnicity, national origin, sex, gender, sexual orientation, disability, religion or political beliefs. Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and which depicts, in a patently offensive way, sexual content and which lacks serious literary, artistic, political, or scientific value for minors ([Penal Code 313](#))
 - h. using encryption software without district authorization;
 - i. use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations;
 - j. obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
 - k. gaining unauthorized access to resources, files or data of any type, including access to student records, grades, or files, or other users’ files;
 - l. identifying oneself with another person's name or password or using an account or password of another user without proper authorization;

- m. using the network for personal, financial or commercial gain without district permission;
 - n. theft or vandalism of data, equipment, or intellectual property;
 - o. invading the privacy of individuals;
 - p. creating a web page or associating a web page with the school or school district without proper authorization;
 - q. providing District Internet Access to unauthorized individuals. “ Students are responsible for all activity that occurs with their accounts”;
 - r. failing to obey school or classroom Internet use rules; or
 - s. taking part in any activity related to Internet use which creates a clear and present danger or the substantial disruption of the orderly operation of the district or any of its schools.
 - t. circumventing or disabling security measures;
 - u. use personal mobile technology to access resources or information without teacher direction or approval.
 - v. unless instructed by school personnel for education purposes only, students shall not disclose, use or disseminate personal identification information about themselves or others when using email, chat rooms, or other forms of direct electronic communication in compliance with [Children’s Online Privacy Protection Act \(COPPA\)](#). Students shall be cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians.
5. **No Expectation of Privacy.** The Student and parent signing below agree that if the Student uses District technology resources including but not limited to computers, network, and internet service, the Student waives any right to privacy the Student may have for such use. The Student and parent agree that the district may monitor the Student's use of District Technology Resources and Internet Access and may also examine all system activities the Student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the Student's parents.
6. **No Guarantees.** The district will make good faith efforts to protect children from improper or harmful matter that may be on the Internet in compliance with [Children's Internet Protection Act \(CIPA\)](#). At the same time, in signing this agreement, the parent and Student recognize that the district can make no guarantees about preventing improper access to such materials on the part of the Student.
7. **District Held Harmless and Promise Not to Sue.** In order to protect itself from future lawsuits where a student or parent alleges that the student suffered some kind of injury because the student used the District's Internet Access or other technology resources, the district requires that the student and parent promise to forego such claims against either the District or its employees in return for being allowed to use the resources. Therefore, the Student and parent agree to hold the district and its employees harmless from any claim or liability arising out of or resulting from the Student's use of the District's Internet Access, even though the nature, extent, and seriousness of such claims are currently unknown. In other words, the student and parent agree that they will not sue the school district or any district employee over any claim that comes about as a result of the Student's using the district's Internet and intranet access. By signing this agreement the parent and student waive any such claims that may occur in the future, whether they are now aware of how the student could be injured by using the Internet, or the extent of such alleged injury. In doing so the student and parent waive any protection they have under [Civil Code section 1542](#) with regard to claims arising from the student's use of District Internet Access. That law reads as follows:
- A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR.*
8. **Bring Your Own Device (BYOD).** Students who wish to use a personally owned electronic device within the Roseville City School District learning environment must, along with their parents, read and sign this agreement. A student will be directed by staff when it is appropriate to use his or her device, or other electronic device during instruction. Internet content used through the District's BYOD secure network is filtered for appropriate content.
- a. Students shall take full responsibility for their device and keep it with them at all times. The District shall not be liable for the loss, damage, misuse or theft of any personally owned device brought to school.
 - b. Students are responsible for the proper care of their personal device, including any costs of repair, replacement or any modifications needed to use the device at school.
 - c. The District assumes no responsibility and shall not be liable for any loss of data, damage, or viruses/malware that may infect your device on account of your access to, or use of the District’s network connection.
 - d. Personal devices shall be charged prior to bringing them to school and shall be capable of running off their own battery while at school.

- e. Students should have working knowledge of their personally owned device prior to bringing it into the learning environment.
 - f. The school reserves the right to inspect a student's personal device if there is reason to believe that the student has violated Board policies, administrative procedures, school rules or has engaged in other misconduct while using the device.
 - g. Students must comply with request of a staff member to shut down the computer/device or close the screen.
 - h. Current virus protection is recommended on devices that utilize the guest wireless network
 - i. The District recommends that personal devices not have credit card information entered into them. The school/district shall not be responsible for any financial information that is accessible on a personal device.
9. **Signatures.** We, the persons who have signed, have read this agreement and agree to be bound by the terms and conditions of this agreement, give permission for the school to allow my son or daughter to have access to the Internet under the conditions set forth above. As the parent and/or guardian of this student, I have read the "Student Acceptable Use Agreement" (in accordance with Children's Internet Protection Act) and I have read and explained this information to my student. I understand that this access is designed for educational purposes. I also recognize it is impossible for RCSD to restrict access to all controversial materials, and I will not hold the RCSD responsible for materials acquired on the network. Further, I understand that RCSD accepts no responsibility for supervision if and when my child's use is not in a school setting.

The student understands that if they fail to honor all the terms of this Policy, future Internet and other electronic media accessibility may be denied. Furthermore, the student may be subject to disciplinary action. The student also agrees to report any misuse of the information system to the teacher/principal. All the rules of conduct described above apply when the student is on the network.

If you have any questions, please contact your child's teacher or principal.



REQUEST FOR INTERDISTRICT TRANSFER

Transfer from one district to another district
Interdistrict transfers MUST be renewed annually
School Year: 20 - 20

Please Complete One Form Per Child

Roseville City School District Use Only

Is your child receiving SPECIAL EDUCATION or other services? If so, which services (Please check one or more)

Special Day Class Resource Specialist Speech & Language Adaptive Phys. Ed. 504 Plan Other

New Applicant Renewal Placer County Schools Out of Placer County

Student's Name Date of Birth Grade (For school year requested)

Physical Address Street City Zip

Mailing Address Street/PO Box City Zip

Parent/Guardian Address (if different from above)

Parent/Guardian Phone: Home Work Other

Resident District ROSEVILLE CITY SCHOOL DISTRICT (RCSD) School

Requested District School

Interdistrict requests may be approved for the following reasons:

- Currently enrolled at school in another district (Renewal Only)
When the student has a sibling(s) attending same school in another district. (Attach documentation)
To participate in a specialized core academic program not offered in RCSD and taught by a credentialed teacher. (Attach documentation)
Child Care within requested boundaries (Attach documentation)
Employment within requested boundaries (Attach supportive documentation)
To allow a student to continue in current school for remainder of current school year when parents/guardians have moved into RCSD.

Terms and Conditions/Standards

- 1. This application form must be submitted by any deadline established in each district's policy/regulation. Failure to submit an application by this deadline is good cause for denial.
2. Any false or misleading information provided to support a request may be grounds to deny, revoke or not renew a permit.
3. The terms and conditions to approve or deny an initial request are included in the board policy/regulation of each district but may include space availability, enrolling siblings in the same district and/or allowing students to complete a school year. The decision whether to approve or deny an initial request will be made by each district in accordance with its policy/regulation.
4. Interdistrict transfer students must annually reapply to both districts. The re-application must be approved by both districts in order for students to continue attending school in the district of enrollment.
5. The standards for reapplication are included in the board policy/regulation of each district but may include space availability, district resources, and the enrollment and/or participation in the requested educational program. The decision to renew an existing permit will be made by each district in accordance with its policy/regulation.
6. The terms and conditions for revocation of an existing permit are included in the board policy/regulation of each district but may include violation of district and/or school rules, and/or this agreement may be revoked if student is not making adequate academic progress, attending school on a regular basis and maintaining a positive disciplinary record. Any decision to revoke a permit may be made by each district in accordance with its policy/regulation.
7. Transportation to and from school is the responsibility of the parent/guardian.
8. Student athletes must check the CIF eligibility rules before submitting their application.
9. No financial obligation shall be incurred by the district of residence for services rendered under this permit.

Upon the full execution of this application form, the terms and conditions/standards listed in 1-9 above will form the interdistrict attendance agreement between the districts.

Is this student currently under an expulsion order? Yes No (If yes, from which school/district?)

PROVIDING ANY FALSE INFORMATION ON THIS FORM MAY INVALIDATE THIS REQUEST
FAILURE TO SUBMIT ALL REQUIRED DOCUMENTS WILL RESULT IN DENIAL OF THIS REQUEST

Parent/Guardian (Print name)

Parent/Guardian (Signature)

Date

For Roseville City School District Office Use Only

Granted Denied Due To:

Roseville City School District Superintendent Signature Date

For Requested District Office Use Only

Granted Denied Due To:

Requested District Superintendent Signature Date



Roseville City School District
 1050 Main Street
 Roseville, CA 95678
 916-771-1600

INTERDISTRICT TRANSFERS

Outgoing Interdistrict Transfer Process

*Interdistrict transfers **MUST** be renewed annually*

Please make sure to include all required documents listed below with your request for interdistrict transfer. **NOTE: Failure to submit all of the required documents will result in the denial of your interdistrict transfer.**

REASON FOR REQUEST	WRITTEN VERIFICATION REQUIRED
When the student has a sibling attending same school in the receiving district	Name of sibling & verification from school the sibling is attending
When there is interest in a particular specialized core academic program that is taught by a credentialed teacher and not offered in the RCSD's regular day curriculum <i>(Does not include extracurricular programs outside of the regular day curriculum)</i>	Acceptance letter from the specialized academic program
To meet the child care needs of a student	Name, phone number and address of school/business on official letterhead. If provider is not a school or business, provide name, phone number and address on notarized letter.
When the parent is employed in the district's attendance boundaries	Letter from the parent's/guardian's employer
To allow a student to continue in current school for remainder of current school year when parents/guardians have moved	Verification student currently enrolled in requested district/school.

APPROVALS:

Once the interdistrict transfer request is signed and the student is released from the district, you will **not** be notified by the Roseville City School District. It is up to the requested district to notify you once a decision has been made on their end.

DENIALS:

A notification will be mailed to the parent/guardian if the request has been denied. The appeal process will be outlined in the letter.

By signing this you acknowledge that you have read the above information and failure to submit all of the required documents will result in the denial of your interdistrict transfer.

Parent Signature: _____ Date: _____

Please Print Name: _____

Roseville City School District
REQUEST
FOR
INTRADISTRICT TRANSFER



D.O. Stamp

Transferring from one Roseville City School to another Roseville City School
Blue Oaks, Brown, Buljan, Cirby, Chilton, Cooley, Crestmont, Diamond Creek, Eich, Fiddymont Farm, Gates, Jefferson, Junction, Kaseberg, Sargeant, Spanger, Stoneridge, Woodbridge

School Year: 20 - 20 Please Complete One Form Per Child

Is your child receiving Special Education services? No If yes, which services (please check one or more): Special Day Class
Resource Specialist Speech and Language Therapy Occupational Therapy Adapted Physical Education Other

Student's Name Last First Grade For School Year Requested DOB

Physical Address Street City Zip

Mailing Address (if different)

Parent/Guardian Address (if different)

Parent/Guardian Phone: Home Work Other #

Resident School Requested School

Reason for Request: Currently Enrolled Has Sibling at this School

Child Care Employment

Other

Are you currently under an expulsion order? No Yes If "Yes", from which school?

This agreement may be revoked if student is not making adequate academic progress, attending school on a regular basis and maintaining a positive disciplinary record.

If class size reaches capacity under the district/state criteria, students on attendance agreement may have to return to their school of residence.

The school district of attendance will report and collect the state ADA for the school year.

Transportation is not provided and is the responsibility of the undersigned.

PROVIDING ANY FALSE INFORMATION ON THIS FORM MAY INVALIDATE THIS REQUEST

Applications for intra-district transfer for the current school year are submitted to the office of the school of residence.
Applications for intra-district transfer for the next school year must be submitted to the Roseville City School District office.

Parent/Guardian (Print name)

Parent/Guardian (Signature) Date

For Resident School Office Use Only

Granted Denied Denial due to:

Resident School Principal's Signature Date

For Requested School Office Use Only

Granted Denied Denial due to:

Requested School Principal's Signature Date

Requested District Superintendent/Designee Signature Date

**TITLE VII INDIAN EDUCATION PROGRAM
2017-2018 SCHOOL YEAR**

Dear Parent or Guardian:

Placer County Office of Education (PCOE), in partnership with public school districts within Placer County, facilitates the Title VI Indian Education Program. This program provides academic assessment and supports to children of Native American descent who attend public schools in Placer County. In addition, PCOE's Indian Education Program offers cultural and educational resources and referrals.

Enclosed is a Title VI Student Eligibility Certification form, commonly called the 506 form. This form is an official form provided by the U.S. Department of Education to identify Native American students. The amount of funding available for PCOE's Indian Education Program is determined by the total number of qualifying forms included with each year's grant application.

If your child is of Native American heritage, we are asking you to complete the enclosed form for each child attending public school in Placer County so that we may update our student database with the most current information. You may make as many copies of the form as necessary, providing it is on white paper and has the *Paperwork Burden Statement* on the back, or you may obtain additional forms by contacting your child's school. Return completed forms to your child's school; the school will then forward them to PCOE. Doing so will help ensure funding for our program and Native American students around the county. If you, your child or your child's grandparent possess a tribal membership or enrollment number, it is very important to include it. This sensitive information will not be used for any purpose other than the grant application.

If you have questions about completing the 506 form, please contact Anne Ashton, Program Manager, at 530-745-1313 or aashton@placercoe.k12.ca.us. Anne can also assist you if you are interested in any of our Indian Education services or if you are interested in participating on our Parent Advisory Committee.

We greatly appreciate your participation in contributing to culturally appropriate supports and services for the Native American community in Placer County.

Sincerely,

Phillip J. Williams
Deputy Superintendent
Educational Services

INSTRUCTIONS FOR THE ED 506 FORM

FOR APPLICANTS:

PURPOSE: To comply with the requirements in 20 USC 7427(a), which provides that: "The Secretary shall require that, as part of an application for a grant under this subpart, each applicant shall maintain a file, with respect to each Indian child for whom the local educational agency provides a free public education, that contains a form that sets forth information establishing the status of the child as an Indian child eligible for assistance under this subpart, and that otherwise meets the requirements of subsection (b)".

MAINTENANCE: A separate ED 506 form is required for each Indian child that was enrolled during the count period. A new ED 506 form does **NOT** have to be completed each year. All documentation must be maintained in a manner that allows the LEA to be able to discern, for any given year, which students were enrolled in the LEA's school(s) and counted during the count period indicated in the application.

FOR PARENTS/GUARDIANS:

DEFINITION: Indian means an individual who is (1) A member of an Indian tribe or band, as membership is defined by the Indian tribe or band, including any tribe or band terminated since 1940, and any tribe or band recognized by the State in which the tribe or band resides; (2) A descendant of a parent or grandparent who meets the requirements described in paragraph (1) of this definition; (3) Considered by the Secretary of the Interior to be an Indian for any purpose; (4) An Eskimo, Aleut, or other Alaska Native; or (5) A member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect on October 19, 1994.

STUDENT INFORMATION: Write the name of the child, date of birth and school name and grade level.

TRIBAL ENROLLMENT INFORMATION: Write the name of the individual with the tribal membership. Only one name is needed for this section, even though multiple persons may have tribal membership. Select only one name: either the child, child's parent or grandparent, for whom you can provide membership information.

Write the name of the tribe or band of Indians to which the child claims membership. The name does not need to be the official name as it appears exactly on the Department of Interior's list of federally-recognized tribes, but the name must be recognizable and be of sufficient detail to permit verification of the eligibility of the tribe. Check only one box indicated whether it is a Federally Recognized, State Recognized, Terminated Tribe or Organized Indian Group. If Terminated Tribe or Organized Indian Group is elected, additional documentation is required and must be attached to this form.

- **Federally Recognized-** an American Indian or Alaska Native tribal entity limited to those indigenous to the U.S. The Department of Interior maintains a list of federally-recognized tribes, which OIE can provide you upon request.
- **State Recognized-** an American Indian or Alaska Native tribal entity that has recognized status by a State. The U.S. Department of Education does not maintain a master list. It is recommended that you use official state websites only.
- **Terminated Tribe-**a tribal entity that once had a federally recognized status from the United States Department of Interior and had that designation terminated.
- **Organized Indian Group-** Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994.

Write the enrollment number establishing the membership of the child, if readily available, or other evidence of membership. If the child is not a member of the tribe and the child's eligibility is through a parent or grandparent, either write the enrollment number of the parent or grandparent, or provide other proof of membership. Some examples of other proof of membership may include: affidavit from tribe, CDIB card or birth certificate. Write the name and address of the organization that maintains updated and accurate membership data for such tribe or band of Indians.

ATTESTATION STATEMENT: Provide the name, address and email of the parent or guardian of the child. The signature of the parent or guardian of the child verifies the accuracy of the information supplied.

The Department of Education will safeguard personal privacy in its collection, maintenance, use and dissemination of information about individuals and make such information available to the individual in accordance with the requirements of the Privacy Act.

PAPERWORK BURDEN STATEMENT According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0021. The time required to complete this portion of the information collection per type of respondent is estimated to average: 15 minutes per Indian student certification (ED 506) form; including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Office of Indian Education, U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ/Room 3W203, Washington, D.C. 20202-6335. OMB Number: 1810-0021 Expiration Date: 07/31/2019.

**U.S. Department of Education
Office of Indian Education
Washington, DC 20202
TITLE VI ED 506 INDIAN STUDENT ELIGIBILITY CERTIFICATION FORM**

Parent/Guardian: This form serves as the official record of the eligibility determination for each individual child included in the student count. You are not required to complete or submit this form. However, if you choose not to submit a form, your child cannot be counted for funding under the program. **This form should be kept on file and will not need to be completed every year.** Where applicable, the information contained in this form may be released with your prior written consent or the prior written consent of an eligible student (aged 18 or over), or if otherwise authorized by law, if doing so would be permissible under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and any applicable state or local confidentiality requirements.

STUDENT INFORMATION

Name of the Child _____ Date of Birth _____ Grade _____
(As shown on school enrollment records)

Name of School _____

TRIBAL ENROLLMENT

Name of the individual with tribal enrollment: _____
(Individual named must be a descendent in the first or second generation)

The individual with tribal membership is the: _____ Child _____ Child's Parent _____ Child's Grandparent

Name of tribe or band for which individual above claims membership: _____

The Tribe or Band is (select only one):

- _____ Federally Recognized
- _____ State Recognized
- _____ Terminated Tribe (Documentation required. Must attach to form)
- _____ Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994. (Documentation required. Must attach to form)

Proof of enrollment in tribe or band listed above, as defined by tribe or band is:

A. Membership or enrollment number (if readily available) _____ OR

B. Other Evidence of Membership in the tribe listed above (describe and attach) _____

Name and address of tribe or band maintaining enrollment data for the individual listed above:

Name _____ Address _____

City _____ State _____ Zip Code _____

ATTESTATION STATEMENT

I verify that the information provided above is accurate.

Name Parent/Guardian _____ Signature _____

Address _____ City _____ State _____ Zip Code _____

Email Address _____ Date _____



STUDENT ACCIDENT INSURANCE
2017-18 School Year

Dear Parents:

The Roseville City School District does not provide medical, accident or dental insurance for pupils injured on school premises or through school activities. In accordance with Education Code Section 49472, the District is making available a low cost medical/dental accident insurance program. The purpose of this plan is to provide assistance at a minimum cost to meet some of the expenses for accidental injury. The plan does not provide unlimited coverage, but does offer substantial assistance in the event of injury.

There are two levels of benefits available. The “High Option” is recommended if your child has no family coverage or if your private coverage has a high deductible. All plans are available on a “School Time” or “24-Hour” (all day, everyday) basis and can cost as little as \$11 (one time annual payment). See rates below.

Please visit your Childs’ School Office to obtain a detailed brochure/application, or you may obtain one and sign up online at www.peinsurance.com (click on Products, then Student Insurance). Please read the Student Benefits Plan Brochure to select the plan that best meets your needs.

NOW AVAILABLE AT NO COST – FREE PRESCRIPTION DRUG CARD – GET ONE AT YOUR CHILD’S SCHOOL OFFICE OR THE WEBSITE ABOVE

The plans pay the first \$500.00 in benefits in addition to other insurance, which can help you meet your primary insurance deductibles and/or co-payments.

Since the district does NOT provide medical/dental accident insurance, we urge that serious consideration be given to the program. If you have further questions, please call Pacific Educators, Inc., Student Accident Department at (800) 722-3365 or (714) 639-0962.

All Plans Are A ONE TIME ANNUAL Payment

<i>Options</i>	<i>Low</i>	<i>High</i>
At School Plan		
Grades P-8	\$11.00	\$25.00
Grades 9-12	\$24.00	\$54.00
24-Hr-a-Day Plan		
Grades P-8	\$75.00	\$161.00
Grades 9-12	\$92.00	\$192.00
Optional Tackle Football Coverage		
Grade 9	\$36.00	\$80.00
Grades 10-12	\$84.00	\$177.00

Please see brochure for complete plan details

Dennis Snelling
Assistant Superintendent
Business Services

2017/2018 School Year Calendar

JULY (0)

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST (11)

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER (19)

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER (20)

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER (16)

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER (16)

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY (16)

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY (18)

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH (17)

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL (20)

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY (22)

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE (5)

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- ★ 1st Day of School
- Students in School
- ▧ Teacher Work Day/ Students not in School
- Non-School Day
- ▨ PLC Monday—All Schools—Minimum Day
- ⊙ Elementary Conference Week Schedule
- ⊙ Minimum Day - Elementary Schools
- ⊙ Minimum Day - All Schools

First Day of School: Aug. 17
Last Day of School: Jun. 7
School Days in Session: 180

PLC =Professional Learning Community:
Minimum Day Every Monday
Report Card Prep: Nov. 6, Mar. 5, Jun. 4
Elementary Conference Week: Nov 13-17

TRIMESTERS
End of 1st Trimester: Nov. 9
End of 2nd Trimester: Mar. 9
End of 3rd Trimester: Jun. 7

STUDENTS NOT IN SCHOOL
Pre-Service/Staff Dev. Aug. 14 - 16
Labor Day: Sept. 4
District Staff Dev: Sept. 15, Oct. 30, Jan. 8
School Site Staff Dev: Oct. 31, Apr. 2
Veteran's Day Observed: Nov. 10
Thanksgiving Break: Nov. 20-24
Winter Break: Dec. 25 - Jan 5
Martin Luther King Day: Jan. 15
Lincoln's Birthday Observed: Feb. 12
President's Day: Feb. 19
Spring Break: Mar. 26-30
Memorial Day: May 28
Teacher Work Day: Jun. 8

Roseville City School District
BEGINNING/ENDING BELL SCHEDULES
 2017-2018

	BLUE OAKS	BROWN	EICH	CIRBY	CRESTMONT	DIAMOND CREEK	FIDDYMENT FARM	GATES JUNCTION	KASEBERG	ORCHARD RANCH	SARGEANT	SPANGER	STONERIDGE	THOMAS JEFFERSON	WOODBIDGE
GRADES 1 - 8															
Beginning Bell			9:05 B 9:05 CH 9:05 C												
	8:40	8:10	8:15	8:30	8:55	8:50	8:45	8:25	8:40	8:55	8:50	8:15	8:50	8:45	8:50
KINDERGARTEN - AM (Early Start)															
Beginning Bell, Early Kdgn.	1:40	8:10	8:15	1:40	8:20	8:30	9:00	8:15	8:40	1:40	8:50	1:40	8:50	1:45	8:50
PLC Mon/Min Days	"	"	"	"	"	"	9:00	"	"	"	"	"	"	"	"
Conference Week	"	"	"	"	"	"	8:30	"	"	"	"	"	"	"	"
Dismissal Bell, Early Kdgn.	1:40	1:15	1:15	1:35	1:20	1:35	2:00	1:25	1:39	1:55	1:50	1:15	1:55	1:45	1:50
PLC Mon/Min Days	1:40	1:15	1:15	1:35	1:20	1:35	2:00	1:25	1:40	1:55	1:50	1:15	1:52	1:45	1:50
Conference Week	12:21	12:00	12:05	12:11	11:56	12:00	12:10	12:11	12:27	12:36	12:32	12:00	12:30	12:27	11:56
KINDERGARTEN - PM (Late Start)															
Beginning Bell, Late Kdgn.	2:50	9:30	9:25	9:55	9:20	9:20	10:00	9:55	9:55	9:55	10:15	9:15	10:05	10:00	10:12
PLC Mon/Min Days	8:40	8:10	8:15	8:30	8:20	8:20	9:00	8:15	8:55	8:55	8:50	8:15	8:50	8:45	8:50
Conference Week	8:40	8:10	8:15	8:30	8:20	8:20	8:30	8:15	8:55	8:55	8:50	8:15	8:50	8:45	8:50
Dismissal Bell, Late Kdgn.	2:50	2:35	2:25	3:00	2:20	2:20	3:00	3:05	2:55	3:15	3:15	2:15	3:10	3:00	3:12
PLC Mon/Min Days	1:40	1:15	1:15	1:35	1:20	1:20	2:00	1:25	1:55	1:50	1:50	1:15	1:52	1:45	1:50
Conference Week	12:21	12:00	12:05	12:11	11:56	11:56	12:10	12:11	12:36	12:32	12:32	12:00	12:30	12:27	11:56
TRANSITIONAL KINDERGARTEN (AM/PM)															
Beginning Bell, TK	8:20/11:35	8:10	8:15	8:30	8:40	8:30	8:00	8:00	8:30	9:10/10:40	8:30	8:30/10:00	8:30/10:00	8:45	8:50
PLC Mon/Min Days	8:20/8:40	"	"	"	"	"	"	"	"	"	"	"	"	"	"
Conference Week	8:20/8:40	"	"	"	"	"	"	"	"	"	"	"	"	"	"
Dismissal Bell, TK	11:40/2:55	11:30	11:35	11:50	12:00	11:50	11:20	11:20	12:30/2:00	11:50	11:50	11:50/1:20	11:50/1:20	12:05	12:10
PLC Mon/Min Days	11:40/12:00	"	"	"	"	"	"	"	"	"	"	"	"	"	"
Conference Week	11:40/12:00	"	"	"	"	"	"	"	"	"	"	"	"	"	"
GRADES 1 - 8															
Dismissal Bell, Grades 1 - 5	2:56	2:35	2:25	3:00	3:15	3:13	3:00	2:58	2:50	3:13	3:15	2:35	3:10	3:02	3:12
Dismissal Bell, Middle Schools			3:15 B 3:14 CH 3:14 C 3:14 E												
PLC Mondays/Minimum Day Dismissal	1:43	1:15	1:15	1:50	2:05	2:00	2:00	1:45	1:40	2:00	2:00	1:25	1:52	1:49	1:50
Mini Day (conference week) Dismissal	12:36	12:00	NA	12:25	12:40	12:30	12:25	12:40	12:37	12:45	12:32	12:00	12:30	12:27	12:38

¹ Mondays & Fridays--ALL Kindergartners on same schedule

² Tues, Weds & Thurs--Half of Kindergartners come early & half late (Early/Late Kindergarten-Tues-Thurs) The Elementary Schools on this schedule include: Blue Oaks, Crestmont, Diamond Creek, Sargeant, Stoneridge & Thomas Jefferson

³ Monday - Thursdays--Late start TK is 10 a.m. - 1:20 p.m./Fridays & Conference Week--Late start TK is 8:30 a.m. - 11:50 a.m. w Early start TK -- Stoneridge Elementary School



Roseville City School District
ANNUAL PARENT NOTICE 2017-2018

Parent/Guardian Receipt of Notification
is now available for your review online at:
http://www.rcsdk8.org Click on Parents

Printed copies of these documents are available at your school or district office upon request

Student's Name: _____

School: _____ Grade: _____ Date: _____

- I hereby acknowledge receipt of the Annual Notification of Parents or Guardians required by Education Code § 48980
I have read, and explained to my child, the Acceptable User Agreement regarding students using Technology Resources BP6163.4.
I have read and understand the Acceptable User Agreement regarding my (student) use of the Internet BP6163.4
I have read and understand the "Google Apps for Education" that will be used by my student during the school year.
I have read, and explained to my child, the RCSD Parent/School Compact
I hereby acknowledge receipt of the Student Accident Insurance letter

Parent/Guardian Signature: _____ Student Signature _____

Grados 4-8

The law requires acknowledgment as proof that parents/guardians have been informed of their rights annually.
Education Code § 48982 requires that the District maintain an acknowledgment of receipt for each registered student.

NOTE: Please return this completed and signed form to your school immediately

"NOTIFICACIÓN ANUAL A LOS PADRES 2017-2018"

Recibo de Notificación a los Padres/Tutores Legales 2017-2018
están ahora disponibles para su revisión en línea en:
http://www.rcsdk8.org Hacer click en Parents

Las copias impresas de estos documentos están disponibles en su escuela o la oficina del distrito a petición

Nombre del Estudiante: _____

Escuela: _____ Grado: _____ Fecha: _____

- Yo por éste medio certifico recibo de la Notificación Anual a Los Padres ó Tutores Legales requerido Código de Educación § 48980.
He leído y explicado a mi hijo/a, el Acuerdo de uso aceptable relacionado al uso de recursos tecnológicos de parte del estudiante BP6163.4
He leído y entendido las Condiciones de uso aceptable con respecto a mi uso de Internet (estudiante)
He leído y entiendo " La aplicación de Google para la Educación" que será usada por mi estudiante durante el año escolar en curso
He leído y explicado a mi hijo/a, el contrato de padres/escuela
Yo por éste medio certifico recibo de la carta de seguro de accidente del estudiante

Firma del Padre/Tutor Legal: _____ Firma del Estudiante _____

Grados 4-8

La ley requiere conocimiento como prueba de que padres/tutores legales han sido informados de sus derechos
anualmente. Código de Educación § 48982 requiere que el Distrito mantenga un conocimiento de recibo por cada
estudiante inscrito.

NOTA: Favor de regresar este formulario completo y firmado inmediatamente a su escuela