

Memorandum of Understanding between  
Roseville City School District and Roseville Teachers' Association

**Teacher on Special Assignment - Preschool**

The Roseville City School District ("District") and the Roseville Teachers' Association ("Association") enter into this Memorandum of Understanding ("MOU") regarding PreSchool TOSA for the 2026/2027 school year.

1. A Teacher on Special Assignment is a teacher who performs teaching-related duties outside the classroom in a position other than a classroom teaching assignment. Duties shall include, supporting preschool staff in the implementation of effective preschool programs and teaching methods, demonstration lessons, data review, IEP development, and progress monitoring, assist in development and implementation of coherent curriculum across the preschool programs, develop and support staff in implementing effective practices for the transition from preschool to TK/Kindergarten, Assessment Coordinator for initial preschool eligibility assessment, support academic assessments for initial preschool eligibility assessments, admin designee for IEP meetings and attend transition meetings with ALTA regional center.
2. TOSA duties may be altered by the Principal to address the needs of the program. In no case shall duties include evaluation or supervision of another bargaining unit member. Teacher on Special Assignment shall not be counted in the normal student-to-teacher ratios that govern class size averages and caps.
3. Teacher on Special Assignment shall work the same contractual year and day as a regular teacher and be paid the same as a regular teacher according to the District's salary scale. In recognition of Preschool TOSA's additional duties listed above, they are not included in any before or after-school student supervision duties. By mutual agreement, TOSA's may work an additional three (3) days per year beyond the regular contract days and be paid at the per diem rate or schedule flex days.
4. Preschool Teacher on Special Assignment positions shall be offered to all staff in the preschool program. Staff must be in permanent status upon the first day being assigned TOSA and hold a valid California Early Childhood Special Education Credential. The Principal shall make the selection. If there are no qualified applicants in the program the TOSA position will be posted within the District.
5. At the completion of the 2026/2027 school year, or by request of the staff member, or by decision of the Principal, the staff member will return to a regular teaching position in the program. If at any time during the term of the TOSA there is a reduction in staff due to enrollment, the staff member, excluding the TOSA, with the least district seniority will be bumped. Upon returning to the classroom, the TOSA will be included in the regular bumping process.

This MOU is non-precedent setting and is in effect through the 2026/2027 school year.



Meghan Baichtal, Assistant Superintendent of Personnel Services  
Roseville City School District

4/21/26  
Date



Julie Ferguson, RTA Co-President  
Roseville Teachers' Association

4/21/26  
Date



Wendy Frederiksen, RTA Co-President  
Roseville Teachers' Association

4/21/26  
Date