

**Email and Server Account Information**

All Employees receiving a Roseville City School District account will:

- Read, complete, sign, and abide by the District Acceptable Use Policy.
- Only one account will be issued per employee, and these accounts are not intended for use by anyone other than the person named below.
- Your name and email address will be placed on the Roseville City School District email contact list and might be included on the Roseville City School District and/or school websites.

Employee Name: \_\_\_\_\_  
(Please Print) (First) (Last)

Title/Position: \_\_\_\_\_ Employee ID # \_\_\_\_\_

**NEW EMPLOYEE**

**EXISTING EMPLOYEE ONLY:**

For the purpose of updating our email distribution/global address book:

Employee Classification

- Is this a change of location from the previous school year? **Yes** **No**
- Grade Level or Department Change from the previous school year? **Yes** **No**
- Indicate Grade Level or Department (if applicable): \_\_\_\_\_

Classified  
Certificated  
Long/Short Term Sub

**WORK LOCATION: CHECK ALL THAT APPLY**

Roseville City Schools	Dry Creek Schools	Departments
Blue Oaks Elementary Brown Elementary Cirby Elementary Crestmont Elementary Diamond Creek Elementary Fiddymont Farm Elementary Catheryn Gates Elementary Thomas Jefferson Elementary Junction Elementary Kaseberg Elementary Kaseberg Preschool Orchard Ranch Elementary Riego Creek Elementary Sargeant Elementary Spanger Elementary Stoneridge Elementary Stoneridge Preschool Westbrook Elementary Woodbridge Elementary  Buljan Middle Chilton Middle Cooley Middle Eich Middle	Antelope Meadows Elementary Barrett Ranch Elementary Coyote Ridge Elementary Creekview Ranch Elementary Heritage Oak Elementary Olive Grove Elementary Quail Glen Elementary  Antelope Crossing Middle Silverado Middle  Other: _____	Business Services Educational Services Educational Support Services Food Services Maintenance/Facilities Media Center Personnel Services Purchasing/Warehouse Superintendent's Office Technology Services Transportation  Other: _____

I have read and agree to the terms and conditions of the Acceptable User Policy that accompanies this Agreement. I understand that access to computer resources is designed primarily for work-related purposes. I understand that is impossible for the Roseville City School District to restrict access to all controversial material on the network, or to monitor all material being placed on a computer system by its users. I will not hold the Roseville City School District, the school, the department or other District employees responsible for materials I acquire via the network, or the consequences of its use or acquisition.

I understand that I may be subject to disciplinary and/or legal actions for any violation of the rules contained in the Acceptable User Policy and will use Roseville City School District's technology resources to support the District's educational goals.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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